



# Santee School District

**SCHOOLS:**

Cajon Park  
Carlton Hills  
Carlton Oaks  
Chet F. Harritt  
Hill Creek  
Pepper Drive  
PRIDE Academy  
at Prospect Avenue  
Rio Seco  
Sycamore Canyon  
Alternative  
Success Program

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**BOARD OF EDUCATION  
REGULAR MEETING  
A G E N D A  
December 4, 2012**

**District Mission**

*Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*

- | <b>A.</b>   | <b>OPENING PROCEDURES – 7:00 p.m.</b>  | <u>Page #</u> |
|---|--|---------------|
| 1.  | Call to Order and Welcome  |               |
| 2.  | District Mission   |               |
| 3.  | Pledge of Allegiance   |               |
| 4.  | Approval of Agenda   |               |
| 5.  | Recognition of Dan Bartholomew for Service on the Board of Education   | 6             |
| <p><i>The Board will break for a brief reception honoring Mr. Bartholomew.</i></p>  |  |               |
| <b>B.</b>   | <b>REPORTS AND PRESENTATIONS</b>   | <b>7</b>      |
| 1.  | Superintendent's Report  |               |
| 1.1.  | Developer Fees Collection Report   | 8             |
| 1.2.  | Use of Facilities Report   | 9             |
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| 2.  | Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA | 12            |
| 3.  | Spotlight: Green Apple Day at Pepper Drive School and Balfour Beatty Construction  | 14            |
| <b>C.</b>   | <b>PUBLIC COMMUNICATION</b>  | <b>15</b>     |
| <p><i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i></p> |  |               |

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan  
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

**D. CONSENT ITEMS**

Page #

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.*

**Superintendent**

- 1.1. Approval of Minutes** 17  
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.
- 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting** 22  
It is recommended that the Board of Education establish December 18, 2012 as the date and time for their annual organization meeting.

**Business Services**

- 2.1. Approval/Ratification of Travel Requests** 23  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 25  
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of October 2012.
- 2.3. Approval/Ratification of Purchase Orders** 27  
It is recommended that the Board of Education approve and ratify purchase orders issued October 1, 2012 through October 31, 2012, as presented.
- 2.4. Acceptance of Donations** 35  
It is recommended that the Board of Education accept the listed donations to the Santee School District.
- 2.5. Approval/Ratification of Revolving Cash Report** 37  
It is recommended that the Board of Education approve the checks listed in the Revolving Cash Report, as presented.
- 2.6. Approval of Consultants and General Service Providers** 39  
It is recommended that the Board of Education approve Consultant and General Service Provider agreements as presented.
- 2.7. Approval to Submit Application for PL 81-874 and Designation of Authorized Representative** 41  
It is recommended that the Board of Education approve filing an application for PL 81-874 Federal Impact Aid funds for fiscal year 2012-13 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.
- 2.8. Adoption of Resolutions Authorizing Specific Designated Agents** 42  
It is recommended that the Board of Education adopt the resolutions designating authorized agents to sign payroll payment orders, sign school orders (commercial warrants), and authorizing the replacement of warrants.

	<u>Page #</u>
<b>Capital Improvement Program</b>	
<b>3.1. <u>Approval of Proposal for Demolition Hazmat Services at Pepper Drive School with Western Environmental and Safety Technologies, Inc. (WEST)</u></b>	46
It is recommended that the Board of Education approve/ratify WEST for hazmat services for Pepper Drive building projects.	
<b>3.2. <u>Approval of Fire Service Installation by Helix Water District for Pepper Drive School</u></b>	47
It is recommended that the Board of Education approve Helix Water District to provide a 6-inch fire service lateral for Pepper Drive building projects.	
<b>3.3. <u>Award of Bid for Demolition and Removal of Remaining Portables at Hill Creek School</u></b>	48
It is recommended that the Board of Education authorize award of a contract to Anton's Service, Inc. for \$12,679.00 for removal of five (5) building foundations and two (2) remaining portables at Hill Creek School.	
 <b>Educational Services</b>	
<b>4.1. <u>Approval of Re-Appointment of a Representative to the Community Advisory Committee, East County Special Education Region (SELPA)</u></b>	47
It is recommended that the Board of Education approve the re-appointment of a Santee School District parent representative to the Community Advisory Committee, East County Special Education Region.	
<b>4.2. <u>Approval of 2012-13 School Site Fundraising Plans</u></b>	48
It is recommended that the Board of Education approve the 2012-2013 School Site Fundraising Plans.	
<b>4.3. <u>Approval of Master Contract with Vista Hill for Two Mental Health Rehabilitation Specialists</u></b>	
It is recommended that the Board of Education approve the a master contract with Vista Hill to provide two Mental Health Rehabilitation Specialists.	
 <b>Human Resources/Pupil Services</b>	50
<b>5.1. <u>Personnel, Regular</u></b>	63
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
<b>5.2. <u>Approval of Revisions to the Certificated Non-Management Evaluation Procedures</u></b>	67
It is recommended that the Board of Education approve revisions to the Certificated Non-Management Evaluation Procedures.	
 <b>E. DISCUSSION AND/OR ACTION ITEMS</b>	68
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
 <b>Superintendent</b>	
<b>1.1. <u>California School Boards Association (CSBA) Delegate Assembly Call for Nominations</u></b>	69
Nominations are at the discretion of the Board of Education.	

1.2.	<b><u>Board Legislative Goals</u></b>	70
	It is recommended that the Board of Education review the draft of 2013 Legislative Goals, make any desired revisions, and produce a document to share with legislators.	
	<b>Business Services</b>	
2.1	<b><u>Approval of First Period Interim Report</u></b>	74
	It is recommended that the Board of Education approve the First Interim Report for the 2012-13 fiscal year with a positive certification.	
2.2.	<b><u>Approval of Monthly Financial Report</u></b>	75
	It is recommended that the Board approve the Monthly Financial Report.	
2.3.	<b><u>Discussion Regarding Various Facility-Related Issues and Funding Considerations</u></b>	78
	This is an information item. Action is at the discretion of the Board.	
2.4.	<b><u>Adoption of Resolution #1213-12 to Apply for a Low Interest Loan with the California Energy Commission for Solar Energy Improvements at Eight Schools</u></b>	80
	It is recommended that the Board of Education adopt Resolution #1213-12 to submit an application to the California Energy Commission for a low cost loan to fund solar generation projects.	
F.	<b>BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	83
G.	<b>CLOSED SESSION</b>	83
1.	<b><u>Conference with Labor Negotiator</u></b> (Govt. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Karl Christensen, Asst. Superintendent</i> <i>Employee Organizations: Santee Teachers Association</i>	
2.	<b><u>Conference with Labor Negotiator</u></b> (Govt. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Karl Christensen, Asst. Superintendent</i> <i>Employee Organization: Classified School Employees Association</i>	
3.	<b><u>Public Employee Discipline/Dismissal/Release</u></b> (Govt. Code § 54957)	
4.	<b><u>Public Employee Evaluation</u></b> (Govt. Code § 54957) <i>Superintendent</i>	
H.	<b>RECONVENE TO PUBLIC SESSION</b>	83
I.	<b>ADJOURNMENT</b>	83

Per SB 343, the supporting documents for this meeting agenda are available at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for December 18, 2012, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.*  
*Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the District at (619) 258-2304 at least 2 days before the meeting date.*

Members present:

\_\_\_\_ Bartholomew  
\_\_\_\_ El-Hajj  
\_\_\_\_ Fox  
\_\_\_\_ Burns  
\_\_\_\_ Ryan

#### OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

*Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*

3. Pledge of Allegiance

4. Approval of Agenda for the December 4, 2012 regular meeting

5. Recognition of Dan Bartholomew for Service on the Board of Education

Agenda Item A.

Opening Procedures Item A.5.

Recognition of Dan Bartholomew for  
Service on the Board of Education

Prepared by Dr. Cathy A. Pierce  
December 4, 2012

**BACKGROUND:**

Tonight the Santee School Board, the Superintendent, and many colleagues, family, and friends, would like to honor and thank Dan Bartholomew for his service to the children and families of Santee. Mr. Bartholomew will be ending his tenure as a member of the Board of Education at the end of this term, December 7, 2012.

Dan Bartholomew was elected to Board Seat #4 on November 2, 2004. Mr. Bartholomew has served as an instrumental member of the Board of Education during declining enrollment, Prop R school modernization and construction, a district-wide special education reorganization, solar implementation, strategic Planning, and many district and school recognitions. He supported many district measures to foster student academic growth and provide enrichment opportunities for children. Mr. Bartholomew will be greatly missed and we wish to thank him for the many contributions he brought to Santee School District.

Tonight the Board would like to recognize Dan Bartholomew and thank him for all he has done for our schools and our district. A brief reception in Mr. Bartholomew's honor will be held immediately following this presentation.

Agenda Item A.5.

Reports and Presentations Item B.1. Superintendent's Report  
Prepared by Dr. Cathy Pierce  
December 4, 2012

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.1.

**DEVELOPER FEES COLLECTION REPORT**  
**2012-13**  
**CUMULATIVE THROUGH NOVEMBER 16, 2012**

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12

Commercial Rate: \$0.32 per square foot - effective 6/17/12

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10946 Woodside Avenue North	06/27/12	3,245	\$1,038.40	HC
	X	8780 Carlton Oaks Drive	06/27/12	2,304	\$4,561.92	CO
X		254 Town Center Parkway (Buffalo Wild Wings)	08/03/12	7,997	\$2,559.04	RS
	X	8340 O'Connell Road	08/16/12	3,216	\$6,367.68	PD
X		9336 Abraham Way (Scantibodies)	09/27/12	5,692	\$1,821.44	HC
X		9418 Mission Gorge Road (Chick-Fil-A)	10/02/12	4,734	\$1,514.88	RS
X		10350 Mission Gorge Road	10/16/12	480	\$153.60	RS
	X	1400-1415 Katie Lane, 1301-1313 Las Brisas Drive	10/26/12	782	\$1,548.36	PA
<b>TOTAL PAGE 1</b>						<b>\$19,565.32</b>

\*Additional square footage (total is over 500 square feet)

\*\*Fee Exempt - Senior / Elder Care Facility

\*\*\*Fee Exempt - Less than 500 square feet



**Requests For Use Of Facilities - December 4, 2012**

<b>Group</b>	<b>Location</b>	<b>Date</b>	<b>Days</b>	<b>Time</b>	<b>Attendance</b>	<b>Fees Applied</b>
<b><u>Cajon Park</u></b>						
Girl Scouts	Classroom	10/10/12 - 6/12/13	Wednesday	6:00 pm - 7:00 pm	7 - 12	
Girl Scouts Pack 382	Classroom	10/17/12 - 6/12/13	Wednesday	6:30 pm - 7:30 pm	10	
San Diego Imperial Council Boy Scouts	Multi-Purpose	10/25/12	Thursday	6:30 pm - 8:30 pm	25	
PTSA (Fall Carnival)	Middle Quad Area/Kitchen	10/27/12	Saturday	8:30 am - 9:00 pm	1,000	\$416.22
PTSA	Lower Field/Restrooms	11/17/12	Saturday	8:00 am - 1:00 pm	240	\$151.25
<b><u>Carlton Hills</u></b>						
Santee Mission Creek (HOA Meeting)	Classroom	10/30/12	Tuesday	6:30 pm - 8:30 pm	6 - 10	\$65.25
West Hills Little League	Multi-Purpose	12/12/12 - 2/7/13	Mon - Sun	2:00 pm - 8:00 pm		\$60.50
<b><u>Carlton Oaks</u></b>						
East County Children's Choir	Multi-Purpose	12/5/12	Wednesday	5:00 pm - 9:00 pm	100 - 150	
<b><u>Chet F. Harritt</u></b>						
PTA (Halloween Carnival Prep Meeting)	Multi-Purpose	10/26/12	Friday	2:00 pm - 11:00 pm		
PTA (Halloween Carnival)	Entire School	10/27/12	Saturday	8:00 am - 9:00 pm	600	\$290.92
PTA (Red Ribbon Assembly)	Multi-Purpose	10/29/12	Monday	8:00 am - 1:00 pm	600	
PTA (Santa Shop)	Classroom	12/3/12 - 12/7/12	Mon - Fri	9:00 am - 1:30 pm		
<b><u>Hill Creek</u></b>						
San Diego Imperial Council Boy Scouts	Multi-Purpose	10/18/12	Thursday	6:30 pm - 8:30 pm	25	
Santee Santas	Classroom	10/27/12	Saturday	9:00 am - 12:00 pm		
After-School Band	Multi-Purpose	11/7/12 - 5/29/13	Wednesday	3:30 pm - 4:15 pm	15	
San Diego Imperial Council Boy Scouts	Multi-Purpose	11/8/12	Thursday	6:30 pm - 8:30 pm	25	
Riderwood Meadows HOA	Classroom	1/17/13	Thursday	6:00 pm - 8:00 pm	20 - 30	\$65.25
<b><u>Pepper Drive</u></b>						
Daisies (Girl Scouts)	Classroom	10/3/12 - 12/19/12	Wednesday	5:30 pm - 6:30 pm		
<b><u>PRIDE Academy (Prospect Avenue)</u></b>						
Girl Scouts	Classroom	10/8/12 - 5/20/13	Monday	6:00 pm - 7:30 pm	20 - 25	
Jewish Family Services	Classroom	10/16/12 - 10/23/12	Tues - Thurs	6:00 pm - 8:00 pm	40 - 50	
ASES (Talent Show)	Multi-Purpose	10/18 & 10/19	Thurs & Fri	3:15 pm - 6:30 pm	50	
PTA (Fall Festival)	Lunch Area/Kitchen	10/26/12	Friday	6:00 pm - 8:00 pm	200	\$20.00
San Diego Imperial Council Boy Scouts	Classroom	11/1/12	Thursday	6:30 pm - 8:30 pm	25	
CSEA (Ratification)	Multi-Purpose	11/13/12	Tuesday	4:00 pm - 7:00 pm	155	
TDS Council	Classroom	11/14/12	Wednesday	6:00 pm - 8:00 pm	10	
CSEA (Meeting)	Multi-Purpose	12/13/12	Thursday	4:30 pm - 6:30 pm	135	
<b><u>Rio Seco</u></b>						
PTSA (Fall Carnival)	Multi-Purpose/Kitchen	10/26/12 - 10/28/12	Fri - Sun	9:00 am - 11:00 pm	1,200	\$496.59
<b><u>Sycamore Canyon</u></b>						
PTA (Fall Carnival)	Multi-Purpose	10/20/12	Saturday	8:00 am - 9:30 pm	500	\$261.82
Girl Scouts Troop # 5303	Classroom	12/11/12 - 6/11/13	Tuesday	5:30 pm - 6:30 pm	10 - 15	

\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District  
**ENROLLMENT REPORT**  
 11/30/2012  
 Month 4 Week 2

SCHOOL	REGULAR ED									SDC				Total All						
	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/30/12	12/09/11	# Diff	% Diff	11/30/12	12/09/11	# Diff	% Diff	11/30/12	11/16/12	# Diff
Cajon Park	107	110	95	109	111	125	103	108	124	992	950	42	4.4%	62	63	-1	-1.6%	1054	1053	1
Carlton Hills	55	40	38	47	40	39	50	62	98	469	486	-17	-3.5%	29	31	-2	-6.5%	498	497	1
Carlton Oaks	82	73	93	84	87	74	95	111	99	798	825	-27	-3.3%	50	61	-11	-18.0%	848	848	0
Chet F. Harritt	60	57	69	56	79	51	52	57	61	542	572	-30	-5.2%	0	0	0	0.0%	542	542	0
Hill Creek	72	71	85	76	94	93	70	81	82	724	738	-14	-1.9%	13	19	-6	-31.6%	737	737	0
Pepper Drive	95	96	90	88	77	79	72	82	86	765	752	13	1.7%	10	9	1	11.1%	775	776	-1
Prospect Ave	67	71	51	65	51	61	49	58	69	542	528	14	2.7%	0	0	0	0.0%	542	540	2
Rio Seco	107	117	84	102	110	105	109	98	120	952	932	20	2.1%	42	49	-7	-14.3%	994	996	-2
Sycamore Canyon	48	59	53	43	43	46	29	0	0	321	338	-17	-5.0%	0	1	-1	-100.0%	321	321	0
<b>SUBTOTAL</b>	<b>693</b>	<b>694</b>	<b>658</b>	<b>670</b>	<b>692</b>	<b>673</b>	<b>629</b>	<b>657</b>	<b>739</b>	<b>6105</b>	<b>6121</b>	<b>-16</b>	<b>-0.3%</b>	<b>206</b>	<b>233</b>	<b>-27</b>	<b>-11.6%</b>	<b>6311</b>	<b>6310</b>	<b>1</b>
Alternative School	2	2	3	8	3	5	6	8	6	43	33	10	30.3%					43	43	0
Santee Success								3	6	9	6	3	50.0%					9	8	1
TK	48									48	0	48	0.0%					48	48	0
EAK										0	0	0	#DIV/0!					0	0	0
NPS										0				2	3	-1	-33.3%	2	2	0
<b>SUBTOTAL</b>	<b>50</b>	<b>2</b>	<b>3</b>	<b>8</b>	<b>3</b>	<b>5</b>	<b>6</b>	<b>11</b>	<b>12</b>	<b>100</b>	<b>39</b>	<b>61</b>	<b>156.4%</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>102</b>	<b>101</b>	<b>1</b>
<b>TOTAL</b>	<b>743</b>	<b>696</b>	<b>661</b>	<b>678</b>	<b>695</b>	<b>678</b>	<b>635</b>	<b>668</b>	<b>751</b>	<b>6205</b>	<b>6,160</b>	<b>45</b>	<b>0.7%</b>	<b>208</b>	<b>236</b>	<b>-28</b>	<b>-12%</b>	<b>6413</b>	<b>6,411</b>	<b>2</b>

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA.

	<b>PK</b>	
Cajon Park	2	1056
Sycamore Canyon	41	362
<b>Total PK</b>	<b>43</b>	

<b>Total Enrollment Including PK</b>
<b>6456</b>

## Schedule of Upcoming Events

<b>Date</b>	<b>Event</b>
December 18	Board Meeting – 7:00 p.m. (Organizational Meeting)
December 24-January 4	Winter Break Schools Closed
January 7	Staff Professional Development Day Non-Student Day
January 8	Students return from Winter Break
January 15	Board Meeting – 7:00 p.m.
January 21	Martin Luther King Holiday Schools and Departments Closed
February 5	Board Meeting – 7:00 p.m.
February 11	Lincoln Holiday Schools and Departments Closed
February 18	Washington Holiday Schools and Departments Closed
February 19	Board Meeting – 7:00 p.m.
March 5	Board Meeting – 7:00 p.m.
March 19	Board Meeting – 7:00 p.m.
March 25-April 5	Winter Break Schools Closed District Offices Closed March 29
April 16	Board Meeting – 7:00 p.m.
May 7	Board Meeting – 7:00 p.m.
May 21	Board Meeting – 7:00 p.m.
May 27	Memorial Day Holiday Schools and Departments Closed

Reports and Presentations Item B.2. Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

Prepared by Minnie Malin  
December 4, 2012

Tonight, CSEA's initial proposals to modify articles of the successor collective bargaining agreement between CSEA and the District will be presented. Copies of the attached CSEA proposals will be posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District Education Center and all school site offices.

Section 3547 of the Government Code requires that the District hold a public Hearing in matters of employee organization negotiations proposals. The Public Hearing on the proposal will be at the December 18, 2012, regular Board meeting.

Agenda Item B.2.

**PLEASE POST UNTIL DECEMBER 19, 2012**

INITIAL PROPOSAL

FROM THE

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
CHAPTER 557

to the

SANTEE SCHOOL DISTRICT

The California School Employees Association, Santee Chapter #557, wishes to re-negotiate the current bargaining agreement for the 2011-2012 school year focusing on the following article:

Article 11 - Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters

The public hearing for discussion of these articles will be held at the regular Board of Education meeting on December 18, 2012.

Report Item B.3.  
Prepared by Karl Christensen  
December 4, 2012

Spotlight: Green Apple Day at Pepper Drive School  
and Balfour Beatty Construction

**BACKGROUND:**

On Saturday, September 29, 2012, a group of workers from several construction companies gave of their time and talent to provide some improvement projects at Pepper Drive School. This event named Green Apple Day, was part of the larger U.S. Green Building Council Green Apple Day of Service taking place on the same day at schools around the world. The event at Pepper Drive School, the first and only in San Diego County, was sponsored by the San Diego Green Building Council.

The San Diego Green Building Council is a local independent, mission driven, public benefit organization focused on education, advocacy, and the celebration of green building and sustainable planning in the San Diego Region. They promote the vision that buildings and communities will regenerate and sustain the health and vitality of all life within a generation. With more than 500 members in San Diego, they hold the San Diego County charter with the U.S. Green Building Council, developer of the LEED green building certification system, which is the preeminent program for rating the design, construction, and operation of green buildings in the world.

Balfour Beatty Construction, the District's contractor for its Capital Improvement Program (CIP), coordinated provision of tools and materials and provided a large contingent of workers who gave of their time to complete the following projects at Pepper Drive School:

- Construct a sustainable student garden with planter boxes
- Refurbish a turf field and improve irrigation
- Install a chain link fence
- Upgrade landscaping
- Paint walls

In addition, training was provided for teachers and administrators interested in becoming Green Classroom Professionals, a national certification that prepares them to participate in Greening their school and community.

The District recognizes and appreciates the efforts of the San Diego Green Building Council and Balfour Beatty Construction to provide a training opportunity for District teachers and administrators and for providing some much needed improvement projects at Pepper Drive School.

Motion:		Second:		Vote:		Agenda Item B.3.
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PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Agenda Item D.



Consent Item D.1.1. Approval of Minutes  
Prepared by Dr. Cathy Pierce  
December 4, 2012

**BACKGROUND:**

Presented for Board approval –

- November 6, 2012, regular meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

November 6, 2012  
MINUTES

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Bartholomew called the meeting to order at 7:00 p.m. and invited the audience to join him in reading the District Mission Statement.

Members present:

Dan Bartholomew, President  
Dianne El-Hajj, Vice President  
Ken Fox, Clerk  
Dustin Burns, Member  
Barbara Ryan, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Director, Educational Services  
Linda Vail, Executive Assistant and Recording Secretary

2. President Bartholomew invited the audience to join him in the Pledge of Allegiance.

3. Approval of Agenda

President Bartholomew introduced an attachment to Item D. 3.1. to replace the incorrect attachment that was included in the Board packet. Although the incorrect reference document was included, the information included in the item description was correct. It was moved and seconded to approve the agenda with the corrected attachment.

**Motion: Ryan Second: Burns Vote: 5-0**

President Bartholomew reported the Board would be adjourning their meeting this evening in memory of William Bunnell. Mr. Bunnell was a long-time volunteer at Rio Seco, working in Mrs. Hendrix's class and with the AVID class. The Rio Seco staff has expressed their appreciation for the chance to know Mr. Bunnell and for all of the wonderful things he did for children. The Board shares in that appreciation.

President Bartholomew introduced Board Seat #4 candidate, Mr. Gabe Pina, who was in the audience and also introduced Dianne El-Hajj who is running unopposed for seat #2.

**B. REPORTS AND PRESENTATIONS**

President Bartholomew introduced Dr. Cathy Pierce, our new Superintendent and welcomed her to her first official Board meeting. Dr. Pierce said it was an honor to be in Santee. She continues to be impressed as she meets staff and parents. She told the Board that due to their vision and governance and the relentless work, staff is doing what it takes to make students successful.

Dr. Pierce brought the Board's attention to the posters displayed on the walls. They were created by students during Stamp Out Bullying week in October and have been displayed for the Community Forum on Bullying Prevention to be held on November 7<sup>th</sup>.

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Enrollment Report
- 1.3. Claims Against the District
- 1.4. Schedule of Upcoming Events

**C. PUBLIC COMMUNICATION**

President Bartholomew invited members of the audience to address the Board about any item not on the agenda.

Dr. Lis Johnson, former Superintendent, wished to express her best wishes to Dan Bartholomew as he leaves the Board. She shared how he has left a legacy of support what is best for kids. She has appreciated the leadership he provided to her and appreciates his service to the District. His leadership was always solid, analytical, and fair minded. President Bartholomew thanked Dr. Johnson for all she has done to assist him during his time on the Board.

Dr. Johnson also congratulated the Board on their selection of Dr. Cathy Pierce as the new Superintendent.

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

**1.1. Approval of Minutes**

**2.1. Approval/Ratification of Travel Requests**

**2.2. Approval/Ratification of Revolving Cash Report**

**2.3. Acceptance of Donations**

**2.4. Approval of Consultants and General Service Providers**

**2.5. Approval of Joint Exercise of Powers Agreement for Storm Water Management Services**

**3.1. Agreement with A-1 Fire Protection for Fire Sprinkler Design Protection at Pepper Drive School for the New Joint Use Library/Administration Building**

**4.1. Annual Approval of Single Plans for Student Achievement**

**4.2. Approval of Memorandum of Understanding with Alliant International University for Practicum Students, Student Teachers, and School Psychologist Interns**

**5.1. Personnel, Regular**

**5.2. Adoption of Proclamation Endorsing the Great American Smokeout on November 15, 2012**

**5.3. Certification of Competence in Evaluation and Instructional Methodologies**

**5.4. Acceptance of Report on Certificated Credentials and Assignments**

**5.5. Approval to Increase Work Hours for One (1) Licensed Vocational Nurse (LVN) Position**

It was moved and seconded to approve Consent Items.

**Motion:** Ryan                      **Second:** Fox                      **Vote:** 5-0

**E. DISCUSSION AND/OR ACTION ITEMS**

**1.1. Approval of Monthly Financial Report**

Karl Christensen provided the monthly report for September 2012 which included a cash balance just under \$5.4 M, a little less than projected. We will meet our financial obligations but may need a cash loan if the mid-year triggers are invoked. The report also included budget revisions through September. Staff will be continuing revisions and the deficit will most likely be lower. The budget report assumes Prop 30 will not pass but everyone is anxiously waiting to see what happens. It was moved to approve the Monthly Financial Report.

**Motion:** Burns                      **Second:** El-Hajj                      **Vote:** 5-0

**1.2. Agreement with Decision Insite for 10-Year Enrollment Projection and Use of Web-Based Enrollment Projection Software**

Karl Christensen returned this item for Board consideration with additional information requested by the Board. Member Burns moved approval of option 3, a 5-year agreement with Decision Insite, at a cost of \$8,034 per year, for enrollment projections and use of web-based enrollment projection software, with the stipulation that the District can terminate the contract at a later date if desired.

**Motion:** Burns                      **Second:** El-Hajj                      **Vote:** 3-2 (Fox, Bartholomew, no)

**2.1. Agreement with Webb-Cleff Architecture & Engineering Inc. to Provide Architectural Services for the Chet F. Harritt Snack Bar/Restroom Project**

Karl Christensen presented an agreement with Webb Cleff Architectural and Engineering to provide architectural services for the Chet. F. Harritt snack bar and restroom project. Member Burns said he does not support district dollars going toward expenses he believes should be covered by the City. Member El-Hajj moved to approve the agreement with Webb-Cleff Architecture & Engineering Inc. for the conversion of PS3 and PS4 portables at Chet F. Harritt School to storage, a snack bar, a meeting room, and restrooms for the joint use fields.

**Motion:** El-Hajj                      **Second:** Fox                      **Vote:** 4-1 (Burns, no)

**3.1. Approval of Side Letter Agreement with CSEA Governing Pay Rates, Benefits, and Various Rights for Campus Aides as Bargaining Unit Members and Revisions to Campus Aide Job Description**

Karl Christensen shared that PERB ruled on August 31 that the Campus Aides are to be included as part of the classified employee bargaining unit. A side letter of agreement was developed collaboratively with CSEA and with consideration of the financial impact on the school district to bring these employees into the bargaining unit under a different salary schedule. The net result will be a small increase in their annual salary, although their hourly rate will be slightly lower. CSEA will hold a ratification meeting on Tuesday.

President Bartholomew asked if the PERB ruling could be appealed. Mr. Christensen said the District cannot appeal it at this time. When we were notified there was a window of opportunity to dispute the decision. The District's attorney advised that there were no grounds to dispute their assertion that campus aides have been treated similarly as other classified employees. An appeal could not be based on additional costs or additional benefits for the employees.

Member Ryan said she did not recall a conversation about the window for an appeal. Other Board members express concern they did not recall hearing about a window to appeal. Mr. Christensen will check to see where the communication may have been missed.

President Bartholomew said he would vote against this item because although he does value the work they do for us, he does not agree that it is reasonable to be required to provide these benefits to employees working 10 or less hours per week.

Member Burns agrees with President Bartholomew but will support the item as it does not seem the Board has any choice since PERB ruled to include them in the bargaining unit. Member Burns moved to approve the side letter agreement with CSEA and revisions to the campus aide job description.

**Motion:** Burns      **Second:** El-Hajj      **Vote:** 3-2 (Bartholomew, Fox, no)

**F. BOARD POLICIES AND BYLAWS**

1.1. Second Reading: Revised Board Policy 3511, "Storm Water Master Plan"  
Revised Board Policy 3511 was presented to the Board of Education for a second reading. Member El-Hajj moved to approve the proposed revisions to Board Policy 3511, "Storm Water Master Plan."

**Motion:** El-Hajj      **Second:** Ryan      **Vote:** 5-0

**G. BOARD COMMUNICATION**

Member El-Hajj reported she attended the Technology Committee meeting. It was an interesting conversation and many good ideas were shared.

Members Fox and Burns shared they had the privilege of introducing Dr. Pierce to the Professional Leadership Team last week.

Member Ryan attended the ASES program when Senator Anderson visited. It was a fantastic program, however it was discomfoting that during the talent show some of the music did not have appropriate lyrics. She spoke with Stephanie Southcott and Pam Brasher about her concerns. She also attended the Budget Committee. It was a very interesting discussion. She believes the committee needs more parent and/or community participation.

It was discovered that CSEA membership had their chapter meeting that same night and said that was why they could not attend. This comment reminded Member Ryan of the importance of consolidating the meeting all in one night. Board members also believe it provides them the benefit of hearing portions of the committee discussions so when they come to the Board with their reports, there is a better understanding of their outcomes. Member Burns believes the community would like it as well. Also, there were many things being discussed at the last meeting that could have used some explanation from the instructional team. Meeting together there would mean someone could be available to answer questions instead of having to get the information and come back the next month.

Member Burns wanted to share he is looking forward to Dr. Pierce's 90-day plan and would like to see the data when it is completed. At the Professional Leadership Team meeting Dr. Pierce welcomed the team and conducted a great icebreaker.

Dr. Pierce reminded the Board that the CSBA conference is coming up November 29 - December 1. Member Burns will not be able to attend this year.

Member El-Hajj will work with Dr. Pierce and Linda on planning receptions for the new Board Member and the new Superintendent.

President Bartholomew reminded Board of some upcoming dates.

#### H. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
Purpose: Negotiations  
Agency Negotiator: Karl Christensen, Asst. Superintendent  
Employee Organization: Classified School Employees Association
3. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
Agency Negotiator: Karl Christensen, Assistant Superintendent  
Employee Organizations: Santee Teachers Association

The Board entered closed session at 7:47 p.m.

#### I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:45 p.m. No action was reported.

#### J. ADJOURNMENT

The November 6, 2012 regular meeting adjourned at 9:45 p.m. in memory of Mr. William Bunnell.

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Ken Fox, Clerk

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Cathy A. Pierce, Ed.D., Secretary

Consent Item D.1.2.

Establish Date and Time of Board of Education  
Annual Organizational Meeting

Prepared by Dr. Cathy A. Pierce  
December 4, 2012

**BACKGROUND:**

Education Code sections 35143 and 72000(2) (A) require that the annual organizational meeting of governing boards for 2012 be held between December 7 and December 21, 2012, inclusive. The day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to December 7. If a board fails to select the day and time of its annual meeting, the County Superintendent of Schools sets the date.

The next regularly scheduled Board meeting for this organizational process to occur is December 18, 2012.

**RECOMMENDATION:**

Administration recommends that the Board of Education set the annual organizational meeting for the regular Board meeting on December 18, 2012, and authorize completion of the Notice of December 2012 Organizational Meeting of the Governing Board.

Motion:

Second:

Vote:

Agenda Item D.1.2.

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

**Staff Development**

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$6,275, and substitute costs of \$105, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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## Board Travel Report - December 4, 2012

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Friday, 11/16/12	Tracey Thompson	CO	2012 Statewide Conference of California Orientation and Mobility Specialists	San Diego	\$0	\$164	Visual Impairments Program	This conference will focus on professional development to support the roles of the O&M Specialists in the rehabilitation and education of students with visual impairments.
Tuesday, 02/05/13	Tory Long	Business	Pupil Attendance Accounting Strategies	San Diego	\$0	\$320	Business Services	This workshop will focus on compliance issues and strategies to improve attendance accounting in school districts.
Wednesday, 11/28/12	Barbara Ryan	Board	California School Boards Association Delegate Assembly Meeting	San Francisco	\$0	*\$474	Board Delegate Travel	Board President Ryan will represent Santee School District at the CSBA Delegate Assembly meeting. *\$400 will be reimbursed by SDCSBA to Santee School District.
Wed - Sat, 11/28/12 - 12/01/12	Elana Levens-Craig	Board	California School Boards Association Annual Conference 2012	San Francisco	\$0	\$1,660	Board Travel	This conference will provide innovative and effective new ideas to make changes that will have a positive impact on schools, with a focus on resources to advance the best interests of students, public education, and leadership issues.
Thurs - Sat, 11/29/12 - 12/01/12	Barbara Ryan	Board			\$0	\$1,300	Board Travel	
Thurs - Sat, 11/29/12 - 12/01/12	Dr. Cathy Pierce	Board			\$0	\$1,458	Superintendent's Office	
Fri-Sun, 01/11/13 - 01/13/13	Tiffani Brown	RS	California League of School Common Core, ELL and Technology Conference	Monterey	\$105	**\$0	**Conference Speaker - no fee	Ms. Brown will be a guest speaker at the conference.
Wednesday, 01/16/13	Cathy Pierce	Supt	School Services of California Governor's Budget Workshop	Orange County	\$0	\$175	Business Services	This workshop will focus on the Governor's proposed budget for 2013-14 and its affect on school funding.
	Karl Christensen	Business			\$0	\$175	Business Services	
	Minnie Malin	HR/Pupil Servs			\$0	\$175	Business Services	
	Stephanie Pierce	Ed Servs			\$0	\$175	Business Services	
	Tory Long	Business			\$0	\$175	Business Services	
Wed-Fri, 02/20/13 - 02/22/13	Stephanie Pierce	Ed Services	2013 CISC Leadership Symposium	Monterey	\$0	\$498	Educational Services	This 3-day symposium will focus on ways to create organizational shifts leading to practices that improve academic performance and close all gaps.



Consent Item D.2.2. Approval/Ratification of Expenditure Warrants  
 Prepared by Karl Christensen  
 December 4, 2012

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of October 2012:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-099239 TO 12-109501	\$501,077.01
09 00	N/A	\$0.00
12 06	12-107720	\$40.69
13 00	12-097783 TO 12-107721	\$93,635.16
14 00	12-099299	\$4,935.45
21 09	N/A	\$0.00
<b>21 39 / 21 08</b>	12-097801 TO 12-109502	\$157,704.70
25 18	N/A	\$0.00
25 38	N/A	\$0.00
<b>35-00</b>	N/A	\$0.00
40-00	12-103157	\$2,794.62
<b>63 00</b>	12-099301 TO 12-109503	\$151.60
		<b>\$760,339.23</b>

Student Body Warrants issued for the period of October 2012:

<b>\$8,007.16</b>
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Payroll Warrant #'s beginning 10-162114 through 10-162173 and 10-358766 through 10-167305:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,795,361.73
06 00	\$807,642.19
12 06	\$22,591.49
13 00	\$83,169.34
25-18	\$0.00
63 00	\$175,011.07
<b>\$3,883,775.82</b>	

**RECOMMENDATION:**

Administration recommends that the Board approve the expenditure warrants for the month of October as presented.

This recommendation supports the following District goal:

**Staff Development**

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,652,122.21 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

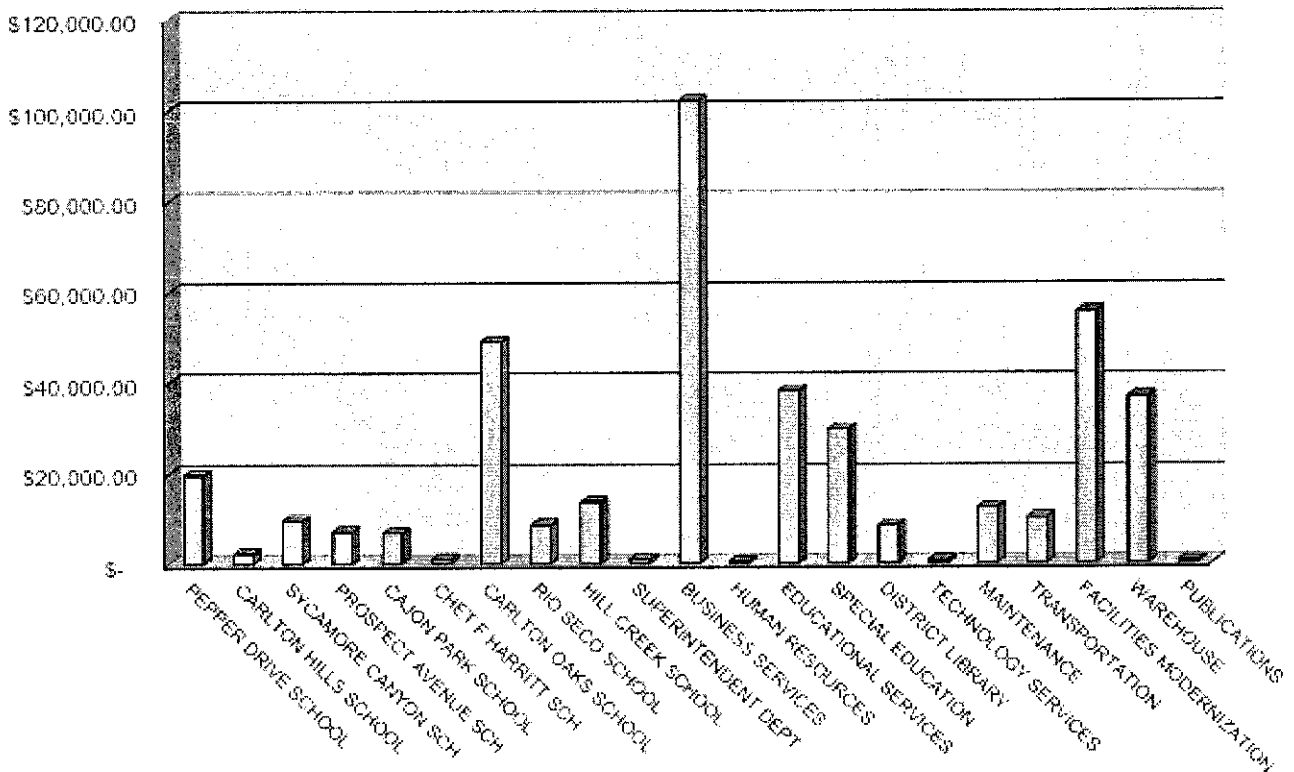
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT  
 OCTOBER 2012**



- The Business Services purchase orders include payment to the U.S. Treasury for the G.O. Bond Arbitrage Rebate.

**RECOMMENDATION:**

Administration recommends approval of purchase orders #120514 through #120669 issued October 1, 2012 through October 31, 2012.

This recommendation supports the following District goal:

**Staff Development**

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The fiscal impact of \$412,746.15 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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**LOCATION LIST 2012-13**

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund  
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -  
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket  
 A = Annual Blanket  
 L = Lottery

PURCHASE ORDER LISTING - OCTOBER 2012  
BY SITE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
120531	10/3/2012	3	BOOMERS! EL CAJON	ADMISSIONS	\$ 3,814.10	002	PEPPER DRIVE SCHOOL
120577	10/10/2012	3	MCLAUGHLIN PAPER CO INC	FUNDRAISER FOR PD	\$ 5,612.03	002	PEPPER DRIVE SCHOOL
120583	10/10/2012	6	ARCHIPELAGO LEARNING	SUBSCRIPTIONS	\$ 4,836.80	002	PEPPER DRIVE SCHOOL
120592	10/11/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 33.90	002	PEPPER DRIVE SCHOOL
120597	10/11/2012	3	ORGANIZED SPORTSWEAR, LLC	P.E. LOCKS	\$ 150.76	002	PEPPER DRIVE SCHOOL
120615	10/18/2012	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - PEPPER DRIVE	\$ 4,236.74	002	PEPPER DRIVE SCHOOL
120667	10/31/2012	3	KIPP TOYS	HOLIDAY GIFT SHOP ITEMS	\$ 889.26	002	PEPPER DRIVE SCHOOL
					<b>TOTAL \$</b>	<b>19,573.59</b>	<b>PEPPER DRIVE SCHOOL</b>
120527	10/2/2012	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - CH	\$ 1,446.00	003	CARLTON HILLS SCHOOL
120535	10/4/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 61.98	003	CARLTON HILLS SCHOOL
120569	10/8/2012	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 30.00	003	CARLTON HILLS SCHOOL
120657	10/25/2012	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$ 446.00	003	CARLTON HILLS SCHOOL
120660	10/29/2012	3	CAMFEL PRODUCTIONS INC	MATERIALS	\$ 195.00	003	CARLTON HILLS SCHOOL
					<b>TOTAL \$</b>	<b>2,178.98</b>	<b>CARLTON HILLS SCHOOL</b>
120526	10/2/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 64.91	004	SYCAMORE CANYON SCH
120528	10/2/2012	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - SC	\$ 2,024.58	004	SYCAMORE CANYON SCH
120530	10/3/2012	3	APPLE COMPUTER INC	ELECTRONIC EQUIPMENT	\$ 320.02	004	SYCAMORE CANYON SCH
120532	10/3/2012	3 6	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	\$ 1,873.17	004	SYCAMORE CANYON SCH
120564	10/8/2012	3	LENOVO (UNITED STATES) INC.	LAPTOP	\$ 859.23	004	SYCAMORE CANYON SCH
120639	10/24/2012	3	SKEDADDLE FUNDRAISERS	FUNDRAISER - SC	\$ 3,941.00	004	SYCAMORE CANYON SCH
120640	10/24/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 55.30	004	SYCAMORE CANYON SCH
120641	10/24/2012	3	DEMCO INC	LIBRARY SUPPLIES	\$ 66.43	004	SYCAMORE CANYON SCH
120642	10/24/2012	3	USS MIDWAY MUSEUM	ADMISSIONS	\$ 336.00	004	SYCAMORE CANYON SCH
					<b>TOTAL \$</b>	<b>9,540.64</b>	<b>SYCAMORE CANYON SCH</b>
120562	10/8/2012	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 661.85	005	PROSPECT AVENUE SCH
120563	10/8/2012	3	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$ 774.00	005	PROSPECT AVENUE SCH
120565	10/8/2012	6	HYPHENET	COMPUTER	\$ 1,539.59	005	PROSPECT AVENUE SCH
120566	10/8/2012	6	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 1,575.97	005	PROSPECT AVENUE SCH
120568	10/8/2012	6	CALIFORNIA LEAGUE OF SCHOOLS	REGISTRATION FEES	\$ 299.00	005	PROSPECT AVENUE SCH
120578	10/10/2012	6	PRIDE ACADEMY PTSA	LIBRARY BOOKS	\$ 278.90	005	PROSPECT AVENUE SCH
120582	10/10/2012	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 342.21	005	PROSPECT AVENUE SCH
120591	10/10/2012	6	APPLE COMPUTER INC	ELECTRONIC EQUIPMENT	\$ 106.67	005	PROSPECT AVENUE SCH
120594	10/11/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 40.69	005	PROSPECT AVENUE SCH
120595	10/11/2012	12 6	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 40.69	005	PROSPECT AVENUE SCH

120605	10/15/2012	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 576.00	005	PROSPECT AVENUE SCH
120653	10/25/2012	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 704.00	005	PROSPECT AVENUE SCH
120656	10/25/2012	6	SCHOOL CHECK IN	SUPPLIES	\$ 153.08	005	PROSPECT AVENUE SCH
					<b>TOTAL \$</b>	<b>7,092.65</b>	<b>PROSPECT AVENUE SCH</b>
120550	10/8/2012	3	BUTTER BRAID SAN DIEGO	6TH GRADE CAMP FUNDRAISER-CP	\$ 4,858.00	006	CAJON PARK SCHOOL
120573	10/9/2012	3	OMA'S PUMPKIN PATCH	ADMISSIONS	\$ 1,040.00	006	CAJON PARK SCHOOL
120574	10/9/2012	3	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$ 654.00	006	CAJON PARK SCHOOL
120585	10/10/2012	6	TIME FOR KIDS	SUBSCRIPTION	\$ 150.28	006	CAJON PARK SCHOOL
					<b>TOTAL \$</b>	<b>6,702.28</b>	<b>CAJON PARK SCHOOL</b>
120538	10/4/2012	3	LH CONNECTED	CLASSROOM MATERIALS	\$ 518.98	007	CHET F HARRITT SCH
120630	10/24/2012	3	LH CONNECTED	SUBSCRIPTION UPGRADE	\$ 50.00	007	CHET F HARRITT SCH
120651	10/24/2012	3	CDW GOVERNMENT INC	VANDALISM REPLACEMENTES-CFH	\$ 410.84	007	CHET F HARRITT SCH
					<b>TOTAL \$</b>	<b>979.82</b>	<b>CHET F HARRITT SCH</b>
120561	10/8/2012	3	ANSMAR PUBLISHERS INC	CLASSROOM MATERIALS	\$ 894.33	008	CARLTON OAKS SCHOOL
120581	10/10/2012	3	DELL MARKETING L.P.	PRINTER	\$ 240.19	008	CARLTON OAKS SCHOOL
120588	10/10/2012	3	LENOVO (UNITED STATES) INC.	LAPTOP	\$ 2,577.68	008	CARLTON OAKS SCHOOL
120589	10/10/2012	3	CDW GOVERNMENT INC	COMPUTER MONITOR	\$ 204.11	008	CARLTON OAKS SCHOOL
120590	10/10/2012	3	TROXELL COMMUNICATIONS INC	PROJECTOR	\$ 624.39	008	CARLTON OAKS SCHOOL
120607	10/16/2012	3	AL'S SPORT SHOP	P.E. CLOTHES	\$ 534.98	008	CARLTON OAKS SCHOOL
120608	10/16/2012	3	ENTERTAINMENT PUBLICATIONS LLC	FUNDRAISER AT C.O.	\$ 5,472.01	008	CARLTON OAKS SCHOOL
120609	10/16/2012	3	ENTERTAINMENT PUBLICATIONS LLC	FUNDRAISER AT CARLTON OAKS	\$ 10,709.40	008	CARLTON OAKS SCHOOL
120611	10/16/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 131.07	008	CARLTON OAKS SCHOOL
120617	10/18/2012	3	SCHOOL OUTFITTERS	F&E - CARLTON OAKS	\$ 404.41	008	CARLTON OAKS SCHOOL
120643	10/24/2012	3	SUNDANCE STAGE LINES	TRANSPORTATION SERVICES	\$ 1,316.00	008	CARLTON OAKS SCHOOL
120645	10/24/2012	3	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 1,763.76	008	CARLTON OAKS SCHOOL
120646	10/24/2012	3	HYPHENET	COMPUTER	\$ 2,309.38	008	CARLTON OAKS SCHOOL
120647	10/24/2012	3	HYPHENET	NETBOOKS	\$ 16,895.70	008	CARLTON OAKS SCHOOL
120648	10/24/2012	3	HYPHENET	SECURITY CART FOR NETBOOKS	\$ 1,691.68	008	CARLTON OAKS SCHOOL
120649	10/24/2012	3	APPLE COMPUTER INC	IPADS	\$ 1,637.02	008	CARLTON OAKS SCHOOL
120654	10/25/2012	3	DELL MARKETING L.P.	COMPUTER	\$ 240.19	008	CARLTON OAKS SCHOOL
120662	10/29/2012	3	HEINEMANN	CLASSROOM MATERIALS	\$ 1,320.48	008	CARLTON OAKS SCHOOL
					<b>TOTAL \$</b>	<b>48,966.78</b>	<b>CARLTON OAKS SCHOOL</b>
120514	10/1/2012	3	SCHOLASTIC CLASSROOM MAGAZINES	MAGAZINE SUBSCRIPTION	\$ 490.88	009	RIO SECO SCHOOL
120529	10/3/2012	3	AVID REGION 9	CLASSROOM MATERIALS	\$ 400.00	009	RIO SECO SCHOOL
120593	10/11/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 235.78	009	RIO SECO SCHOOL
120632	10/24/2012	3	BUTTER BRAID SAN DIEGO	FUNDRAISER FOR RS	\$ 7,189.00	009	RIO SECO SCHOOL
120652	10/24/2012	3	SUPERINTENDENT OF SCHOOLS	TEAM PARTICIPATION FEES	\$ 200.00	009	RIO SECO SCHOOL

					<b>TOTAL \$</b>	<b>8,515.66</b>	<b>RIO SECO SCHOOL</b>
120537	10/4/2012	3	UNITED PARCEL SERVICE	RETURNED SHIPPING CHARGES	\$	12.28	010 HILL CREEK SCHOOL
120546	10/4/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	146.60	010 HILL CREEK SCHOOL
120576	10/9/2012	3	DUDLEY'S BAKERY, INC.	6TH GR. CAMP FUNDRAISER - HC	\$	4,389.60	010 HILL CREEK SCHOOL
120614	10/18/2012	3	ELLISON EDUCATIONAL	EDUCATIONAL SUPPLIES	\$	33.40	010 HILL CREEK SCHOOL
120616	10/18/2012	3	GENERAL BINDING CORPORATION	EQUIPMENT MAINT. AGREEMENT	\$	839.72	010 HILL CREEK SCHOOL
120631	10/24/2012	3	ANDERSON'S AWARDS/RECOGNITION	AWARDS	\$	740.41	010 HILL CREEK SCHOOL
120658	10/25/2012	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	58.00	010 HILL CREEK SCHOOL
120663	10/29/2012	3	FUNDRAISING MANAGER	6TH GR. CAMP FUNDRAISER - HC	\$	7,324.80	010 HILL CREEK SCHOOL
				<b>TOTAL \$</b>		<b>13,544.81</b>	<b>HILL CREEK SCHOOL</b>
120584	10/10/2012	3	SUPERINTENDENT OF SCHOOLS	DIRECTORIES	\$	60.00	062 SUPERINTENDENT DEPT
120650	10/24/2012	3	LENOVO (UNITED STATES) INC.	LAPTOP	\$	859.23	062 SUPERINTENDENT DEPT
				<b>TOTAL \$</b>		<b>919.23</b>	<b>SUPERINTENDENT DEPT</b>
120545	10/4/2012	3	LANNON-BERROTH, DEBORAH	REPLACE PAYROLL WARRANT	\$	95.08	064 BUSINESS SERVICES
120570	10/8/2012	3	CASBO PROFESSIONAL DEVELOPMT	REGISTRATION FEES	\$	30.00	064 BUSINESS SERVICES
120575	10/9/2012	21 39	UNITED STATES TREASURY	GO BOND ARBITRAGE REBATE PYMT	\$	94,828.60	064 BUSINESS SERVICES
120598	10/11/2012	3 6	OFFICE DEPOT INC	OFFICE SUPPLIES FOR ALL SITES	\$	5,031.56	064 BUSINESS SERVICES
120603	10/12/2012	3	GENERAL BINDING CORPORATION	ANNUAL AGREEMENT 12/13	\$	465.00	064 BUSINESS SERVICES
120610	10/16/2012	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$	1,304.64	064 BUSINESS SERVICES
120666	10/30/2012	3	SAVIN, REBECCA K	REPLACE PAYROLL WARRANT	\$	359.47	064 BUSINESS SERVICES
				<b>TOTAL \$</b>		<b>102,114.35</b>	<b>BUSINESS SERVICES</b>
120601	10/11/2012	3 6	SDMSE SAN DIEGO PROJECT	AED ANNUAL AGREEMENTS 12/13	\$	375.43	065 HUMAN RESOURCES
120602	10/11/2012	63	SDMSE SAN DIEGO PROJECT	AED ANNUAL AGREEMENTS 12/13	\$	17.07	065 HUMAN RESOURCES
				<b>TOTAL \$</b>		<b>392.50</b>	<b>HUMAN RESOURCES</b>
120587	10/10/2012	3 6	GROSSMONT UNION HIGH	ANNUAL SPANISH CLASSES 12/13	\$	20,678.56	066 EDUCATIONAL SERVICES
120621	10/18/2012	3	INTEL-ASSESS, INC.	CLASSROOM MATERIALS 12/13	\$	15,000.00	066 EDUCATIONAL SERVICES
120572	10/9/2012	3 6	SDCUE	REGISTRATION FEES	\$	1,500.00	069 EDUCATIONAL SERVICES
120586	10/10/2012	3 6	JOSEPHSON INSTITUTE OF ETHICS	CHARACTER COUNTS MEMBERSHIP	\$	1,000.00	069 EDUCATIONAL SERVICES
				<b>TOTAL \$</b>		<b>38,178.56</b>	<b>EDUCATIONAL SERVICES</b>
120567	10/8/2012	6	CDW GOVERNMENT INC	SOFTWARE LICENSES	\$	63.86	067 SPECIAL EDUCATION
120644	10/24/2012	6	GROSSMONT UNION HIGH	NPS TRANSPORTATION	\$	475.00	067 SPECIAL EDUCATION
120664	10/30/2012	6	VISTA HILL	MENTAL HEALTH ASSESSMENTS	\$	13,500.00	067 SPECIAL EDUCATION
120665	10/30/2012	6	VISTA HILL	MENTAL HEALTH THERAPISTS	\$	15,667.00	067 SPECIAL EDUCATION
				<b>TOTAL \$</b>		<b>29,705.86</b>	<b>SPECIAL EDUCATION</b>
120580	10/10/2012	6	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS FOR ALL SITES	\$	6,500.00	071 DISTRICT LIBRARY
120655	10/25/2012	6	COMPANION CORPORATION	LIBRARY SUPPLIES	\$	1,928.73	071 DISTRICT LIBRARY
				<b>TOTAL \$</b>		<b>8,428.73</b>	<b>DISTRICT LIBRARY</b>



120659	10/25/2012	3	CASBO PROFESSIONAL DEVELOPMT	REGISTRATION FEES	\$ 590.00	073	TECHNOLOGY SERVICES
					<b>TOTAL \$</b>	<b>590.00</b>	<b>TECHNOLOGY SERVICES</b>
120536	10/4/2012	6	COUNTYWIDE MECHANICAL	HVAC SERVICES & REPAIRS	\$ 6,708.68	075	MAINTENANCE
120604	10/15/2012	3	MASON'S SAW & LAWNMOWER	EQUIPMENT REPAIRS	\$ 872.80	075	MAINTENANCE
120618	10/18/2012	3	6 FITZGERALD TILE	TILE INSTALLATION - CH	\$ 1,600.00	075	MAINTENANCE
120619	10/18/2012	6	FITZGERALD TILE	TILE REMOVAL & INSTAL - PA	\$ 2,720.00	075	MAINTENANCE
120620	10/18/2012	13	FITZGERALD TILE	TILE REPAIRS - CP KITCHEN	\$ 460.00	075	MAINTENANCE
					<b>TOTAL \$</b>	<b>12,361.48</b>	<b>MAINTENANCE</b>
120547	10/5/2012	6	DELL MARKETING L.P.	PRINTER	\$ 348.34	076	TRANSPORTATION
120551	10/8/2012	6	TIRE CENTERS, LLC	M&O TRAILER REPAIRS	\$ 23.23	076	TRANSPORTATION
120552	10/8/2012	6	AUTO ZONE	M&O VEHICLE REPAIRS	\$ 53.86	076	TRANSPORTATION
120553	10/8/2012	6	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$ 280.62	076	TRANSPORTATION
120554	10/8/2012	6	INLAND KENWORTH (US) INC.	BUS REPAIRS & MAINTENANCE	\$ 375.00	076	TRANSPORTATION
120555	10/8/2012	6	GARY E. COLLE INC	BUS REPAIRS & MAINTENANCE	\$ 603.29	076	TRANSPORTATION
120556	10/8/2012	6	DREW FORD	M&O VEHICLE REPAIRS/PARTS	\$ 57.27	076	TRANSPORTATION
120557	10/8/2012	6	MIRAMAR TRUCK CENTER	BUS REPAIRS & MAINTENANCE	\$ 302.79	076	TRANSPORTATION
120558	10/8/2012	6	KIRKS RADIATOR	TECHNOLOGY VEHICLE REPAIRS	\$ 1,495.36	076	TRANSPORTATION
120559	10/8/2012	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$ 777.49	076	TRANSPORTATION
120560	10/8/2012	6	UNITY SCHOOL BUS PARTS	BUS REPAIRS & MAINTENANCE	\$ 109.31	076	TRANSPORTATION
120579	10/10/2012	6	THE SOCO GROUP INC	BULK OIL FOR ALL VEHICLES	\$ 1,744.56	076	TRANSPORTATION
120633	10/24/2012	6	BETTY'S UPHOLSTERY	MAINTENANCE VEHICLE REPAIRS	\$ 325.00	076	TRANSPORTATION
120634	10/24/2012	6	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$ 114.63	076	TRANSPORTATION
120635	10/24/2012	6	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$ 153.23	076	TRANSPORTATION
120636	10/24/2012	6	FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$ 2,483.57	076	TRANSPORTATION
120637	10/24/2012	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$ 244.11	076	TRANSPORTATION
120638	10/24/2012	6	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$ 612.88	076	TRANSPORTATION
					<b>TOTAL \$</b>	<b>10,104.54</b>	<b>TRANSPORTATION</b>
120539	10/4/2012	21	39 C&V CONSULTING, INC.	A&E SERVICES HC ADDITION	\$ 127.40	077	FACILITIES MODERNIZATION
120540	10/4/2012	21	39 MERRICK & ASSOCIATES	A&E SVCS - CFH MOD & HC ADD'N	\$ 256.00	077	FACILITIES MODERNIZATION
120541	10/4/2012	21	39 TURPIN & RATTAN	A&E SERVICES - CFH MOD	\$ 206.00	077	FACILITIES MODERNIZATION
120542	10/4/2012	21	39 WISEMAN + ROHY	A&E SVCS - CFH MOD & HC ADD'N	\$ 266.10	077	FACILITIES MODERNIZATION
120543	10/4/2012	21	39 TRITTIPO ARCHITECTURE PLANNING	A&E SERVICES - CFH MOD	\$ 1,225.16	077	FACILITIES MODERNIZATION
120544	10/4/2012	21	39 TRITTIPO ARCHITECTURE PLANNING	A&E SERVICES - HC ADDITION	\$ 1,805.38	077	FACILITIES MODERNIZATION
120596	10/11/2012	21	39 LAKESHORE	EDUCATIONAL SUPPLIES	\$ 500.00	003	CARLTON HILLS SCHOOL
120599	10/11/2012	21	39 ESCONDIDO REPROGRAPHICS	LG FORMAT PRINTING-CIP PROGRAM	\$ 686.80	077	FACILITIES MODERNIZATION
120600	10/11/2012	21	39 SAN DIEGO DAILY TRANSCRIPT	AD FOR RELO DEMO'S AT HC	\$ 347.40	077	FACILITIES MODERNIZATION
120606	10/16/2012	21	39 HELIX WATER DISTRICT	FIRE LINE TAP AT PEPPER DRIVE	\$ 365.00	077	FACILITIES MODERNIZATION

120622	10/18/2012	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E - CIP MODERNIZATION - CH	\$	3,678.01	077	FACILITIES MODERNIZATION
120623	10/18/2012	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E - CIP MODERNIZATION - SC	\$	3,436.66	077	FACILITIES MODERNIZATION
120624	10/18/2012	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E - CIP MODERNIZATION CP	\$	7,169.30	077	FACILITIES MODERNIZATION
120625	10/18/2012	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E CIP MODERNIZATION - CO	\$	2,436.28	077	FACILITIES MODERNIZATION
120626	10/18/2012	21	39	TRITTIPO ARCHITECTURE PLANNING	A&E CIP MODERNIZATION - RS	\$	4,755.20	077	FACILITIES MODERNIZATION
120627	10/18/2012	21	39	TURPIN & RATTAN	A&E CIP MODERNIZATION PROGRAM	\$	2,419.98	077	FACILITIES MODERNIZATION
120628	10/18/2012	21	39	MERRICK & ASSOCIATES	A&E CIP MODERNIZATION PROGRAM	\$	2,626.00	077	FACILITIES MODERNIZATION
120629	10/24/2012	21	39	AMERICAN FENCE COMPANY	FENCING AT CFH & RS	\$	8,411.00	075	FACILITIES MODERNIZATION
120661	10/29/2012	21	39	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - PD	\$	14,900.00	077	FACILITIES MODERNIZATION
						<b>TOTAL</b>	<b>\$ 55,617.67</b>		<b>FACILITIES MODERNIZATION</b>
120515	10/1/2012	3		UNISOURCE CORPORATION	STORES SUPPLIES	\$	25,382.67	078	WAREHOUSE
120516	10/1/2012	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	1,953.51	078	WAREHOUSE
120517	10/1/2012	3		SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	40.73	078	WAREHOUSE
120518	10/1/2012	3		OFFICE ADVANTAGE	STORES SUPPLIES	\$	56.89	078	WAREHOUSE
120519	10/1/2012	3		SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$	193.35	078	WAREHOUSE
120520	10/1/2012	3		CANNON SPORTS INC	STORES SUPPLIES	\$	140.08	078	WAREHOUSE
120521	10/1/2012	3		BADEN SPORTS INC	STORES SUPPLIES	\$	80.81	078	WAREHOUSE
120522	10/1/2012	3		SCHOOL HEALTH CORPORATION	STORES SUPPLIES	\$	103.44	078	WAREHOUSE
120523	10/1/2012	3		ALERT SERVICES, INC	STORES SUPPLIES	\$	201.06	078	WAREHOUSE
120524	10/1/2012	3		CLEANSOURCE	STORES SUPPLIES	\$	701.32	078	WAREHOUSE
120525	10/1/2012	3		CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	93.10	078	WAREHOUSE
120533	10/3/2012	3		OFFICE DEPOT INC	STORES SUPPLIES	\$	694.99	078	WAREHOUSE
120534	10/3/2012	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	213.15	078	WAREHOUSE
120549	10/5/2012	3		OFFICE DEPOT INC	STORES SUPPLIES	\$	412.25	078	WAREHOUSE
120571	10/8/2012	3		STAPLES ADVANTAGE	STORES SUPPLIES	\$	219.29	078	WAREHOUSE
120612	10/16/2012	3		MAINTEX INC	STORES SUPPLIES	\$	791.96	078	WAREHOUSE
120613	10/17/2012	3		CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	4,006.95	078	WAREHOUSE
120668	10/31/2012	3		MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	612.02	078	WAREHOUSE
120669	10/31/2012	3		AMERICAN CHEMICAL & SANITARY	STORES SUPPLIES	\$	840.45	078	WAREHOUSE
						<b>TOTAL</b>	<b>\$ 36,738.02</b>		<b>WAREHOUSE</b>
120548	10/5/2012	3		BAKER PRINTING	ANNUAL 12-13	\$	500.00	092	PUBLICATIONS
						<b>TOTAL</b>	<b>\$ 500.00</b>		<b>PUBLICATIONS</b>
							\$ 412,746.15		

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
2012-13 Foundation Mini-Grants – Funds will be used to support the instructional program as follows:		Santee School District Foundation	
- Personalized Learning Environment	\$1,000.00		Cajon Park School
- Bullying Prevention Resources	\$1,000.00		Carlton Hills School
- Mobile Technology	\$1,000.00		Carlton Oaks School
- Sound Equipment	\$1,000.00		Chet F. Harritt School
- Guided Reading Materials	\$1,000.00		Hill Creek School
- EduDance	\$1,000.00		Pepper Drive School
- Outdoor Classroom for Kindergarten	\$1,000.00		PRIDE Academy at Prospect Avenue School
- Brain Gym and Lindamood Bell Programs	\$1,000.00		Rio Seco School
- iPads for 1 <sup>st</sup> Grade Students	\$1,000.00		Sycamore Canyon School
- Foreign Language Program	\$500.00		Santee Alternative School
- Physical Fitness Equipment	\$500.00		Santee Success Program
Office Supplies	\$300.00	Office Advantage	Carlton Oaks School
Algebra Tiles	\$430.00	DonorsChose	Pepper Drive School
Camp Scholarship	\$200.00	Handley Cook	PRIDE Academy at Prospect Avenue School
Teacher Mini-Grants	\$2,550.00	Prospect Avenue PTA	PRIDE Academy at Prospect Avenue School
Target Gift Cards (2) at \$62.50 each to be used for Classroom Supplies	\$125.00	Target	Rio Seco School
Funds to Support the Instructional Program	\$125.00	Target	Sycamore Canyon School
Desktop Computer	\$500.00	Carol and Marvin Powers	Technology
<b>TOTAL DONATIONS RECEIVED</b>	<b>\$14,230.00</b>		

**RECOMMENDATION:**

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**Educational Achievement**

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The donations above are valued at \$14,230.00

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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**BACKGROUND:**

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

Administration recommends approval of checks #22261 through #22268 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is \$3,255.24 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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SANTÉE SCHOOL DISTRICT  
 REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
10/31/12	22261	Walmart	Lorene Foster Children's Fund	125.00
10/31/12	22262	Board of Equalization	Diesel Fuel Taxes- 3rd Quarter 2012	24.04
10/31/12	22263	California Department of Education	Federal Interest- 4th Quarter FY 2011-2012	282.97
11/07/12	22264	Dudley's Bakery	Cajon Park Fundraiser	442.40
11/14/12	22265	Lakeside Union School District	Transfer of 6th Grade Camp Funds	126.00
11/16/12	22266	Barbara Ryan	Travel Cash Advance	1,000.00
11/16/12	22267	Elana Levens-Craig	Travel Cash Advance	625.00
11/16/12	22268	Dr. Cathy Pierce	Travel Cash Advance	625.00
		<b>Total Checks Written</b>		<b>\$3,250.41</b>
		<b>Bank Fees</b>	October 2012	4.83
		<b>Total to be Reimbursed</b>		<b>\$3,255.24</b>

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

**RECOMMENDATION:**

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is disclosed on the attached page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.6.
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**Consultants and General Service Providers Report  
December 4, 2012**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Young Audiences of San Diego	General Service Provider	Educational Arts Assembly	12/14/12	\$500.00	PD-Arts Education	Independent Contractor
Coast Music Therapy	General Service Provider	Music Assisted Learning Curriculum	12/5/12 - 6/30/13	\$1,500 (not to exceed)	Special Education	Independent Contractor
Nadhal Daoud	Consultant	Bilingual Interpreter	8/27/12 - 6/30/13	\$15/hr-oral translations; \$20/hr-written testing; not to exceed \$4,000	EIA-LEP	Employee
Kim Whitacre	Consultant	Arts Attack - Cajon Park School	8/27/12 - 6/19/13	\$850.00	SSD Foundation Donation	Employee
Amber Hobbs	Consultant	Arts Attack - Carlton Hills School	8/27/12 - 6/19/13	\$450.00	SSD Foundation Donation	Employee
DeAnna Tritthart	Consultant	Arts Attack - Carlton Oaks School	8/27/12 - 6/19/13	\$850.00	SSD Foundation Donation	Employee
Diana Cozzens	Consultant	Arts Attack - Chet F. Harritt School	8/27/12 - 6/19/13	\$650.00	SSD Foundation Donation	Employee
Patty Pavlik-Clem	Consultant	Arts Attack - Hill Creek School	8/27/12 - 6/19/13	\$283.00	SSD Foundation Donation	Employee
Tammy Morgan	Consultant	Arts Attack - Hill Creek School	8/27/12 - 6/19/13	\$283.00	SSD Foundation Donation	Employee
Mary Lee Myers	Consultant	Arts Attack - Hill Creek School	8/27/12 - 6/19/13	\$283.00	SSD Foundation Donation	Employee
Alisa Marrone	Consultant	Arts Attack - Pepper Drive School	8/27/12 - 6/19/13	\$850.00	SSD Foundation Donation	Employee
Mylessia Brown	Consultant	Arts Attack - PRIDE Academy at Prospect Avenue School	8/27/12 - 6/19/13	\$450.00	SSD Foundation Donation	Employee
Christine Hartpence	Consultant	Arts Attack - Rio Seco School	8/27/12 - 6/19/13	\$850.00	SSD Foundation Donation	Employee
Shala Lamboy	Consultant	Arts Attack - Sycamore Canyon School	8/27/12 - 6/19/13	\$450.00	SSD Foundation Donation	Employee



**BACKGROUND:**

PL 81-874 Federal Impact Aid is available to districts for students whose parents live or work on military bases or at other federal facilities. Part of the application process for obtaining the PL 81-874 money requires that we receive approval for the application process, which is prepared online in January, from our Board of Education. The Board is also required to name an authorized District representative.

**RECOMMENDATION:**

Administration recommends that the Board approve filing the application for PL 81-874 Federal Impact Aid funds for fiscal year 2012-13 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.

This recommendation supports the following District goals:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is an estimated income of \$96,006 for 2012-13.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.7.
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**BACKGROUND:**

In order to maintain a current register of persons authorized to act on behalf of the District pursuant to various sections of the Education Code, it is necessary that the Board of Education pass a series of resolutions prior to the beginning of each fiscal year and/or when staff changes occur.

**RECOMMENDATION:**

Administration recommends adoption of the attached resolutions:

- Resolution #1213-09 - Resolution Designating Authorized Agent to Sign Payroll Payment Order.
- Resolution #1213-10 - Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- Resolution #1213-11 - Resolution Authorizing the Replacement of Warrants

This recommendation supports the following District goals:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

There is no fiscal impact in adopting these resolutions. The purpose of adopting these resolutions is to maintain a current register of persons authorized to act on behalf of the District.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

						Agenda Item D.2.8.
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PAYMENT ORDER RESOLUTION #1213-09

Santee School District \_\_\_\_\_, San Diego County ON MOTION  
OF member \_\_\_\_\_, seconded by member \_\_\_\_\_  
effective December 4, 2012 through June 30, 2013.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Dr. Cathy Pierce, Karl Christensen, or Minnie Malin \_\_\_\_\_.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

\_\_\_\_\_ N/A \_\_\_\_\_, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on December 4, 2012 by the following vote:  
(date)

AYES: \_\_\_\_\_ MEMBERS  
NOES: \_\_\_\_\_ MEMBERS  
ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp) Gov Code Sec. 5501

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RESOLUTION #1213-10 DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS)**

\_\_\_\_\_ Santee \_\_\_\_\_ School District, San Diego County ON MOTION OF member \_\_\_\_\_, seconded by member \_\_\_\_\_ effective December 4, 2012 through June 30, 2013.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Dr. Cathy Pierce, Karl Christensen, and Minnie Malin be and are hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the County Office.

PASSED AND ADOPTED by said Governing Board on December 4, 2012 by the following vote:

AYES: \_\_\_\_\_ MEMBERS  
NOES: \_\_\_\_\_ MEMBERS  
ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Ken Fox, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

San Diego County Office of Education

**SANTEE SCHOOL DISTRICT  
RESOLUTION #1213-11 AUTHORIZING THE REPLACEMENT OF WARRANTS**

On a motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the resolution is adopted:

**WHEREAS**, during the course of business, Santee School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

**WHEREAS**, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

**WHEREAS**, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Education of the Santee School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	<b>Manual Signature</b>	<b>Facsimile Signature</b>
<b>Superintendent</b>	_____ <b>Dr. Cathy Pierce</b>	_____
<b>Assistant Superintendent Business Services</b>	_____ <b>Karl Christensen</b>	_____
<b>Assistant Superintendent Human Resources</b>	_____ <b>Minnie Malin</b>	_____
<b>Director Education Services</b>	_____ <b>Stephanie Pierce</b>	_____

**PASSED AND ADOPTED** by said Board of Education on December 4, 2012.

**AYES:** \_\_\_\_ **NOES:** \_\_\_\_ **ABSENT:** \_\_\_\_ **ABSTAIN:** \_\_\_\_

Consent Item D.3.1.  
Prepared by Karl Christensen  
December 4, 2012

Approval of Proposal for Demolition Hazmat  
Services at Pepper Drive School with  
Western Environmental and Safety  
Technologies, Inc. (WEST)

**BACKGROUND:**

To prepare for eventual construction of the 10-Classroom Addition and a new Admin/LRC building at Pepper Drive School, it will be necessary to demolish the old Admin building and possibly demolish the old locker building. This will require hazardous materials testing and consultation services.

The District has used Western Environmental and Safety Technologies, Inc. (WEST) to provide hazardous materials consultation services for several years. This company has continuously provided excellent service and is very familiar with the District's facilities.

WEST provided a proposal for the contract specifications for Pepper Drive School demolition/building removal work for a not to exceed amount of \$2,890 and staff has reviewed the proposal and determined it is reasonable.

In order to meet the compressed timeline for awarding a contract for the 10-Classroom Addition and adhere to the State Allocation Board's 90-day timeline for awarding a contract after State Grant apportionment in December, it was necessary to initiate this work immediately.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify WEST for hazmat services for Pepper Drive School building projects for a not to exceed amount of \$2,890.

This recommendation supports the following District goals:

- Learning Environment  
Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The fiscal impact is \$2,890 to be paid from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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**BACKGROUND:**

The 2-story classroom addition and the joint use library/administration building at Pepper Drive School require fire sprinkler systems. A new 6-inch fire service lateral is needed from Helix Water District for fire sprinkler operation. Helix Water District has submitted a cost estimate in the amount of \$12,800.

**RECOMMENDATION:**

It is recommended that the Board of Education approve Helix Water District to provide a 6-inch fire service lateral for an estimated cost of \$12,800.

This recommendation supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The estimated fiscal impact is \$12,800 to be funded from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda D.3.2.
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**BACKGROUND:**

On August 7, 2012, the Board of Education declared surplus five (5) relocatable classrooms at Hill Creek School with the new addition completion and authorized the sale of unusable and/or obsolete property as needed. If sale was not possible, the Board authorized staff to arrange contracts for the disposal of any remaining classrooms. Three of the five relocatable classrooms have been sold and the District went out to bid for removal of the remaining two (2) portables and the removal of all foundations.

A "Notice Inviting Bids" ad was placed in the San Diego Daily Transcript on October 1, and October 8, 2012. A mandatory site inspection tour was held at Hill Creek School on October 16, 2012. Twenty-one (21) bidders were at the site tour. On November 7, 2012, the District received seven (7) bids. The bid is to be awarded based on the total bid price, which includes the base bid and all alternates.

The bid tabulation is below:

Company Name	Base Bid Removal of 5 Foundations	Alternate #1 Removal of Relo #1	Alternate #2 Removal of Relo #2	Basis of Award Total Bid Price
<b>Anton's Service Inc.</b>	<b>\$ 11,679.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>	<b>\$ 12,679.00</b>
Whillock Contracting Inc.	\$ 5,870.00	\$ 3,674.00	\$ 3,674.00	\$ 13,218.00
Diamond Pacific Inc. Construction	\$ 8,340.00	\$ 7,003.00	\$ 7,003.00	\$ 22,346.00
Gem Industrial Electric Inc.	\$ 11,000.00	\$ 9,000.00	\$ 6,000.00	\$ 26,000.00
Handy Industrial	\$ 23,500.00	\$ 2,250.00	\$ 2,250.00	\$ 28,000.00
West-Tech Contracting, Inc.	\$ 26,168.40	\$ 3,868.80	\$ 3,868.80	\$ 33,906.00
Jaycor Construction Technologies, Inc.	\$ 45,396.00	\$ 9,100.00	\$ 9,100.00	\$ 67,596.00

Staff confirmed insurance, bonding, and licensing information for Anton's Service Inc. on November 9, 2012.

If approved, this work would be completed during Winter Break 2012.

**RECOMMENDATION:**

It is recommended that the Board of Education authorize award of a contract to Anton's Service, Inc. for \$12,679.00 for removal of five (5) building foundations and two (2) remaining portables at Hill Creek School.



This recommendation supports the following District goal:

- Learning Environment  
Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The fiscal impact is \$12,679.00 to be paid from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.3.
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Consent Item D.4.1. Approval of Re-Appointment of a Representative to the Community Advisory Committee, East County Special Education Local Plan Area (SELPA)

Prepared by Dr. Stephanie Pierce  
December 4, 2012

**BACKGROUND:**

In accordance with the East County Special Education Local Plan Area (SELPA), the Santee Board of Education appoints up to three members to serve two-year terms on the Community Advisory Committee (CAC). This committee serves as an advisory body to the East County SELPA. Laura Barker, parent of a special education student attending Cajon Park School, has been serving as our parent representative since 2008. Currently Ms. Barker chairs this committee and has volunteered to continue serving as our parent representative for the 2012-2013 and 2013-2014 school years. Administration continues to seek additional volunteers to serve as district representatives for this committee.

**RECOMMENDATION:**

Administration recommends the appointment of Laura Barker to serve as the Santee School District parent representative to the CAC for the 2012-2013 and 2013-2014 school years.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT**

There is no fiscal impact.

**STUDENT ACHIEVEMENT**

CAC committee members advise the East County SELPA on issues that can improve special education student performance.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.1.

**BACKGROUND**

Santee School Board Policy 1321 requires that the school sites annually submit their Fundraising Plan to the Board for approval. These plans are developed identifying the fundraisers for the year, the length of time the fundraiser will occur, and the projected income.

Although the fundraising activities differ from school to school based on the requirements of the student body and community, common needs include: sixth grade camp, eighth grade promotion activities, book fairs, and various other ASB and PTA programs. The plans are attached for review.

**RECOMMENDATION**

Administration recommends approval of the School Site Fundraising Plans for each of the schools.

This recommendation supports the following District goal:

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT**

Approval of the School Site Fundraising Plans will provide authorization for school staff, students and families to pursue opportunities to generate funding to support school and community needs. In 2011-2012, the District school sites raised \$400,675 through their fundraising efforts.

**STUDENT ACHIEVEMENT IMPACT:**

Participation in the school fundraising activities encourages social interactions, school pride and a connection to the school which develops emotional well being and promotes student learning and success in school.

**Santee School District  
Cajon Park School  
Fundraising Plans 2012-13**

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Student Lunch Auction	7 <sup>th</sup> /8 <sup>th</sup> Grade Students	Assist w/cost of field trips, honor roll and attendance incentives	Two 1-day events	\$1,800
Braided Bread	6 <sup>th</sup> graders and 8 <sup>th</sup> grade camp counselors	6 <sup>th</sup> Grade Camp	2 weeks (fall)	\$5,000 (To be applied to individual student accounts)
Cookie Dough	4 <sup>th</sup> and 5 <sup>th</sup> graders	6 <sup>th</sup> Grade Camp	2 weeks (spring)	\$10,000 (To be applied to individual student accounts)
Jog-a-thon	K-3 4-6	Raise funds for field	½ day ½ day	\$2,500
Junior High Jog-a-thon	7-8	Raise funds for field	½ day	\$2,000
Box Tops for Education Carnival, Coin Drive Fall Fundraiser (Catalog Purchases) Silent Auction (Basket Auction) Spring Art Fundraiser	PTSA – All Grades	To assist w/ costs including: Planners, calendars, banners, shirts, camp scholarships, promotion events, books, family night activities, gifts, grants, incentives, arts, school nights, field trip support, etc...	Ongoing	\$40,000
JH Tag Days	7-8	Assist w/cost of field trips, honor roll and attendance incentives	Two 1-day events	\$400
Community Sponsors: Albertsons, Target, Vons, eScript	All grades	Support activities and materials for all students	Ongoing	\$5,000
Stuff the Turkey	All grades	Arts Attack Fundraiser	4 weeks	\$500
Jump Rope for Heart/Hoops for Heart	All grades	American Heart Association	2 weeks	\$2,000
Fresh and Easy Shop for Schools	All grades	6 <sup>th</sup> grade camp scholarship fund	6 weeks	\$700
Restaurant School Nights (Chili's, Rubios, Shakeys) *Proposed fundraisers	All grades	6 <sup>th</sup> grade camp scholarship fund	Single nights throughout the year	\$500

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# Santee School District

## Carlton Hills School

### Fundraising Plans 2012-13

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Candy bar sales	8 <sup>th</sup> and 6 <sup>th</sup> grade students	8 <sup>th</sup> grade promotion dance and excursion/ camp	2 weeks	\$5000
Butter Braids	5 <sup>th</sup> and 6 <sup>th</sup> grade students	6 <sup>th</sup> grade camp	2 weeks	\$2000
See's Candy	8 <sup>th</sup> and 6 <sup>th</sup> grade students	8 <sup>th</sup> grade promotion dance and excursion/ camp	2 weeks	\$1000
Marie Calendar's	8 <sup>th</sup> and 6 <sup>th</sup> grade students	8 <sup>th</sup> grade promotion dance and excursion/ camp	2 weeks	\$1000
Jog-A-Thon	All grades	Teacher Supplies	2 weeks	\$5,000
Jump rope for Heart	All grades	Community Service Service Learning for American Heart Association	2 weeks	\$5,000
Turkey Fundraiser	All grades	Santee Foundation	2 weeks	\$1000
Pennies for Pasta	All grades	Community Service Leukemia donation	2 weeks	\$2000
Gift Wrap	All grades	PTA	2 weeks	\$3000
Cookie Dough	All grades	PTA	2 weeks	\$3000

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**Santee School District**  
**Carlton Oaks School**

**Fundraising Plans 2012-2013**

Description of Fundraiser	Group Participating (e.g. ASB, Grade level)	Purpose	Length of Fundraiser	Expected Income
Entertainment Books Cookie Dough	All Students	Classroom Supplies	2 weeks	\$10,000.00
Popsicles	All Students	5 <sup>th</sup> and 6 <sup>th</sup> Grade Camp Accounts	Sept. – June Every Friday	No profit – All funds to student 6 <sup>th</sup> gr. camp accounts
ASB Jog-A-Thon	All Students	Fund ASB yearly budget	One Day Event	\$2,000.00
Jump Rope for Heart	All Students	District Project	Two Weeks	\$1,000.00
Chipotle Restaurant	8 <sup>th</sup> grade students	End of Year Promotion Activities	January - March	No profit – All funds to student accounts
Butter Braid Bread And Cookie Dough	5 <sup>th</sup> /6 <sup>th</sup> /7 <sup>th</sup> /8 <sup>th</sup>	5 <sup>th</sup> /6 <sup>th</sup> Grade Camp 7 <sup>th</sup> /8 <sup>th</sup> End of Year Promotion Activities	November	No profit – All funds to student accounts
Mixed Bag Designs	5 <sup>th</sup> /7 <sup>th</sup> /8 <sup>th</sup>	5 <sup>th</sup> - 6 <sup>th</sup> Grade Camp 7 <sup>th</sup> /8 <sup>th</sup> End of Year Promotion Activities	March	No profit – All funds to student accounts
Dutch Mill Bulbs	5 <sup>th</sup> /6 <sup>th</sup> /7 <sup>th</sup> /8 <sup>th</sup>	5 <sup>th</sup> /6 <sup>th</sup> Grade Camp 7 <sup>th</sup> /8 <sup>th</sup> End of Year Promotion Activities	Jan 10- 22	No profit – All funds to student accounts

# Santee School District

## Chet F. Harritt School

### Fundraising Plans 2012-13

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
"Believe" Organization	PTA School-wide	Activities Fund	2 weeks	\$4000
Entertainment Coupon Book	Project SAFE	Enrichment Supplies	2 weeks	\$500
Tupperware Supplies	PTA Grades 5-8	Activities Fund 6 <sup>th</sup> Grade Camp 8 <sup>th</sup> Grade Promotion Activities	2 weeks	\$2000
Dudley's Bread	Project SAFE	Enrichment Supplies	2 weeks	\$500
See's Valentines Candy	PTA School-wide	Activities Fund 6 <sup>th</sup> Grade Camp 8 <sup>th</sup> Grade Promotion Activities	2 weeks	\$3000
See's Spring Candy	Project Safe	Enrichment Supplies	2 weeks	\$500
"Believe" Organization Spring Fundraiser	PTA School-wide	Activities Fund	2 weeks	\$3000

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**Santee School District  
Hill Creek School  
Fundraising Plans 2012-2013**

<b>Description of Fundraiser</b>	<b>Group participating (e.g. ASB, Grade level)</b>	<b>Purpose</b>	<b>Length of fundraiser</b>	<b>Expected Income</b>
Believe!	PTSA School-wide	Activities Fund	2 weeks	\$6000
Spirit Drive	PTSA School-wide	Activities Fund	2 weeks	\$500
Butter Braided Bread	PTSA School-wide	Activities Fund	2 weeks	\$4000
Book Fair	PTSA School-wide	Activities Fund	1 week	\$4000
Holiday Shop	PTSA School-wide	Activities Fund	1 week	\$4000
Cookie Dough	5 <sup>th</sup> – 8 <sup>th</sup> grade	6 <sup>th</sup> Grade Camp 8 <sup>th</sup> Grade Promotion Activities	2 weeks	\$4000
Dudley's Bakery	5 <sup>th</sup> – 8 <sup>th</sup> grade	6 <sup>th</sup> grade camp 8 <sup>th</sup> grade promotion activities	2 weeks	\$5000
Scentsy	5 <sup>th</sup> – 8 <sup>th</sup> grade	6 <sup>th</sup> grade camp 8 <sup>th</sup> grade promotion activities	2 weeks	\$2000
Pie Certificates	5 <sup>th</sup> – 8 <sup>th</sup> grade	6 <sup>th</sup> grade camp 8 <sup>th</sup> grade promotion activities	2 weeks	\$3000

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# Santee School District

## Pepper Drive School

### Fundraising Plans 2012-13

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Genevieve Gift Wrap	School	General Fund, Assemblies, educational opportunities, field trips and technology	2 Weeks	\$3,000
Dances & Activity Days Gram Sales	ASB	Middle School Activities	3 days x3	\$1500
Book Fair	School	General Fund, books and literature materials	4 days	\$1000
Sixth Grade Camp Account Fundraisers 2 fall – 2 spring	5 <sup>th</sup> & 6 <sup>th</sup> Graders	Fund Camp Accounts	2 weeks Each time	None to school
Spring Fundraiser	School	General Fund, Assemblies, educational opportunities, field trips and technology	2 Weeks	\$3,000
Jog A Thon	School	General Fund, Assemblies, educational opportunities, field trips and technology	2 Weeks	\$1,500

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**Santee School District**  
**PRIDE Academy School**

**Fundraising Plans 2012-13**

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Signature Fundraiser	PTA – all students	Funds to support student programs	2 weeks	\$4000
Entertainment Books	PTA – all students	Funds to support student programs	2 weeks	\$1000
Braided Bread	5 <sup>th</sup> /6 <sup>th</sup> grade students	Individual students raise money to off-set the cost of 6 <sup>th</sup> gr camp	2 weeks	\$1500
Signature Cookie Dough Sale	5 <sup>th</sup> /6 <sup>th</sup> grade students	Individual students raise money to off-set the cost of 6 <sup>th</sup> gr camp	2 weeks	\$2500
Jog-A-Thon	All students	Funds to support student programs – 50% PTA, 50% to site conations	1 day	\$1500
See's Candy Fundraiser	PTA – all students	Funds to support student programs	2 weeks	\$1000
Carl's Jr Coupon Books	5 <sup>th</sup> /6 <sup>th</sup> grade students	Individual students raise money to off-set the cost of 6 <sup>th</sup> gr camp	2 weeks	\$1000

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**Santee School District**  
**Rio Seco School**  
**Fundraising Plans 2012-2013**

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Box Tops for Education	PTSA	Support school programs	Ongoing	\$600
Community Partners (ie, e-scrip, Target, Krogers)	PTSA	Support school programs	Ongoing	\$750
Fall Carnival	PTSA	Support school programs	1 day	\$5000
Fall Fundraiser	PTSA	Support school programs	2 weeks	\$10,000
Spring Fundraiser	PTSA	Support school programs	2 weeks	\$10,000
Pasta for Pennies	ASB	Leukemia Foundation	3 weeks	\$2200
Butter Braids	5 <sup>th</sup> and 6 <sup>th</sup> grade students	6 <sup>th</sup> grade camp	2 weeks	Not to exceed activity expenses
Popsicles	5 <sup>th</sup> grade students	6 <sup>th</sup> grade camp	1day/week	Unsure @ this time
Panda Express	ASB	Support school programs	5 days/year	\$500
Tag day	ASB	Support school programs	1 day	\$100
Fall Carnival	ASB	Support school programs; selling water	1 day	\$200
Lunch box social	ASB	Support school programs	2 days/year	\$500
JH dances	ASB	Support school programs	5 days/year	\$1000

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**Santee School District  
Sycamore Canyon School  
Fundraising Plans 2012-2013**

Description of Fundraiser	Group participating (e.g. ASB, Grade level)	Purpose	Length of fundraiser	Expected Income
Skedaddle Cookie Dough	5 <sup>th</sup> & 6 <sup>th</sup> grades	6 <sup>th</sup> grade camp	2 weeks	\$3000
Scholastic Book Fair	Schoolwide	Books for LAS program	1 week	\$2000
Spirit Activities Ghost-a-grams, Cupid grams, Student Store, etc.	Schoolwide	ASB Activity Fund	All year	\$1000
PTA Rummage Sale	Schoolwide	PTA Activity Fund Family Nights, Field Trips, Books, Technology, Assemblies	1 day	\$1000
PTA Mixed Bag	Schoolwide	PTA Activity Fund Family Nights, Field Trips, Books, Technology, Assemblies	1 month	\$2200
PTA Holiday Shop	Schoolwide	PTA Activity Fund Family Nights, Field Trips, Books, Technology, Assemblies	1 week	\$1000
Barnes & Nobel book fair	Schoolwide	ASB Activity Fund	4 hours	\$200
Jog-a-thon	Schoolwide	ASB Activity Fund	1 day	\$4000
PTA Family Flyer Nights at local restaurants	Schoolwide	PTA Activity Fund Family Nights, Field Trips, Books, Technology, Assemblies	5 different evenings	\$100-\$200 per night

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Consent Item D.4.3.

Approval of Master Contract with Vista Hill for  
Two Mental Health Rehabilitation Specialists

Prepared by Dr. Stephanie Pierce  
December 4, 2012

**BACKGROUND:**

Mental health rehabilitation specialists generally have obtained a BA degree and have 2-5 years of experience working in a mental health setting. Mental health rehabilitation specialists are trained to assist the special education teacher with the following:

- development and implementation of positive behavior supports, behavior support plans, and intervention techniques
- development and implementation of level systems, positive incentives, and individual and classroom contracts
- management of students' emotions and behaviors in the educational setting

In order to respond to the behavioral needs of the students in the Special Day Class (SDC) program at Hill Creek School, staff is proposing two Mental Health Rehabilitation Specialists be assigned to two classrooms.

Each mental health rehabilitation specialist will work five days per week for 6 hours daily. Cost per specialist is \$30,078 for a total cost of \$60,156 for the remainder of the 2012-2013 school year.

<b>Agency</b>	<b>Number of Mental Health Rehabilitation Specialists</b>	<b>Duration of Service</b>	<b>Cost</b>	<b>Total Cost</b>
Vista Hill d/b/a Learning Assistance Center	Two (2)	December 5, 2012 through June 30, 2013	\$30,078	\$60,156

**RECOMMENDATION:**

Administration recommends the Board of Education approve the additional Master Contract for Nonpublic, Nonsectarian Agency Services with Vista Hill d/b/a Learning Assistance Center for two (2) mental health rehabilitation specialists as part of providing ERMHS for the term of December 5, 2012, through June 30, 2013. A copy of the contracts will be provided to the Board in a separate document. A copy is available for public review at the District Office and will be available at the meeting.

These recommendations support the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The additional annual cost for the remainder of the 2012-2013 school year for two (2) mental health rehabilitation specialists as part of providing mental health support to students is \$60,156.

**STUDENT ACHIEVEMENT:**

Some students require mental health support to increase student learning success.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.3.

Consent Item D.5.2. Approval of Revisions to the Certificated Non-Management Evaluation Procedures

Prepared by Minnie Malin

December 4, 2012

**BACKGROUND:**

The current Certificated Non-Management Evaluation Guidelines, recently revised in April 2010, has been utilized over the past two (2) years. During this time, administrators and teachers have discovered areas in the document for potential improvement. District administrators and STA representatives formed a sub committee and jointly developed revisions to the certificated non-management evaluation process and present the revised guidelines for Board approval.

A copy of the draft guidelines with the revisions will be available at the meeting or may be acquired upon request to the Human Resources department.

**RECOMMENDATION:**

Tonight, administration recommends approval of the revisions to the Certificated Non-Management Evaluation Guidelines jointly developed by District and teacher stakeholders. Administration further recommends implementation of the new document in the 2013-2014 school year. Because the revisions are minor, administration does not feel that additional training will be necessary.

This recommendation supports the following district goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

Committee members met outside of the instructional day and therefore did not incur expenses for teacher release time. As a result, the general fund was not impacted.

**STUDENT ACHIEVEMENT IMPACT:**

An effective up-to-date evaluation document designed to provide guidance and support for all non-management teaching staff will support the district goal of providing the best educational environment for all students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.5.2.

DISCUSSION AND/OR ACTION ITEMS Item E.

*The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.*

Agenda Item E



Discussion and/or Action Item E.1.1.

California School Boards Association  
(CSBA) Delegate Assembly Call for  
Nominations

Prepared by Dr. Cathy A. Pierce  
December 4, 2012

**BACKGROUND:**

Nominations are now being accepted for the California School Boards Association (CSBA) Delegate Assembly. Any CSBA member Board is eligible to nominate board members within their geographic region or sub region. Each Board may make as many nominations as it chooses. All nominees must serve on a CSBA member board.

Nominations will be accepted until Monday, January 7, 2013. CSBA will prepare and distribute ballots to the Board to vote for Delegate Assembly members in February or March. Elected delegates will begin their two-year terms on April 1, 2013.

REGION 17 – San Diego County  
**DELEGATES WHOSE TERMS EXPIRE IN March 2013**

Twila Godley – Lakeside Union SD  
Penny Halgren (La Mesa-Spring Valley SD)  
Sharon C. Jones (San Diego COE)  
Kelli Moors – Carlsbad USD  
Janet W. Mulder – Jamul-Dulzua Union ESD  
Barbara Ryan – Santee ESD  
Priscilla Schreiber – Grossmont Union HSD

**RECOMMENDATION:**

What is the pleasure of the Board?

**FISCAL IMPACT:**

None.

Motion:

Second:

Vote:

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2. Board's Legislative Goals for 2013  
Prepared by Dr. Cathy A. Pierce  
December 4, 2012

**BACKGROUND:**

This is the time of the year when the Board reviews their legislative goals in anticipation of the State Legislature beginning to develop legislation and bills that may impact education. Meetings may be scheduled to present Santee School District's Legislative Goals to our State Senator and State Assemblyman as they begin consideration of legislative bills. At the December 4, 2012 Board meeting, Board members approved the legislative goals attached choosing to retain the consolidated Legislative Goals as a short list of priority goals the Board is interested in actively seeking legislation to implement. An additional list of legislation changes that the Board supports is an attachment to the goals.

Administration has reviewed these Legislative Goals and Legislative Public Policy Statements and provided recommended revisions (attached). The revised list is presented for the Board to produce legislative goals for 2013 that would positively impact instruction and assist in maintaining fiscal solvency.

Tonight, Member Ryan, the Board's legislative representative, will facilitate any discussion by the Board about the Legislative Goals.

**RECOMMENDATION:**

It is recommended that the Board review the 2012 Legislative Goals that include recommended revisions from Administration and provide any input and/or recommendations to produce Legislative Goals for 2013 which may be presented to legislative representatives for the upcoming legislative session. Action is at the discretion of the Board.

**FISCAL IMPACT:**

There is no current fiscal impact of this item.

**STUDENT ACHIEVEMENT IMPACT:**

Any legislation that may come about would have a direct impact in student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.2.

Santee School District  
2013  
Priority Legislative Goals

1. Seek or support legislation to provide instructional materials categorical flexibility beyond 2013-14 for high achieving school districts, as defined by State accountability guidelines.
2. Seek or support legislation to amend the Open Enrollment Act, SB X5 4, excluding any school with an Academic Performance Index of 800 or above from the annual Open Enrollment Schools list.
3. Seek or support legislation allowing high achieving elementary all school districts, as defined by State accountability guidelines, the use of free, open source, digital, or traditional publisher's instructional materials for Common Core State Standards (CCSS). ~~of standards aligned online or electronic curriculum in lieu of State adopted textbooks.~~
4. Seek legislation that would eliminate State deferrals of apportionments and reimburse school districts for costs incurred for short-term, cash flow borrowing necessitated by State deferrals.
5. Seek or support legislation to provide equity, adequacy, stability, flexibility, and local control in State funding for K-12 education programs and operations *and to protect all school districts from any adverse fiscal impacts when new or revised funding formulas are implemented.*
6. Seek or support legislation providing local district funding for the technology infrastructure needed to equitably implement the SMARTER Balanced Assessment System beginning in 2014-2015.

Santee School District  
Legislative Public Policy Statements  
2013

**FULL FUNDING LEGISLATION**

- A-1. Seek enactment of school finance legislation, which will provide full funding for at-risk intervention before and after school programs, including removing the cap for at-risk students served by summer school.
- A-2. Seek or support legislation to fully fund the purchase of standards-based textbooks common core instructional materials in all core areas and the purchase of consumable materials annually for the primary grade levels or grades K-2.
- A-3. Seek legislation to reform and fully fund the mandated cost requirements for school districts.
- A-4. Reinstate funding for classroom libraries.

**ACADEMIC ACHIEVEMENT LEGISLATION**

- A-5. Seek or support legislation enhancing the application of 21st Century Learning Skills into the curriculum frameworks and professional teaching standards.
- A-6. Seek legislation that assures 7-8 grade levels in K-8 schools are rated on the Academic Performance Index (API) and Adequate Yearly Progress (AYP) measures compared with other 7-8 schools.
- A-7. ~~Support legislation that would require textbook publishers to provide instructional materials for combination or multi-grade classrooms in grades K-8 prior to State Board approval.~~
- A-8. Seek or support legislation providing block grant/categorical funds, thereby allowing local school districts to recognize and meet individual needs of all students rather than only those in special programs.

**EQUAL FUNDING FOR K-8**

- A-9. Seek enactment of school finance legislation, which will fund elementary districts' 7th and 8th grade ADA at the same level as for unified and secondary districts.
- A-10. Seek legislation that supports Level II developer fees for K-8 schools to mitigate the impact of facilities construction and modernization and equalize the funding streams for new school construction for elementary school districts with 7th and 8th grade students to be on the same playing field as high schools.

## **FULL FUNDING LEGISLATION**

- B-1. Seek or support legislation providing full funding for the Class Size Reduction Act and the Class Size Reduction Facilities Act; and to seek or support legislation providing full funding for reduced class size at additional grade levels.
- B-2. Seek enactment of school finance legislation, which will:
  - a. Fully fund state's match for deferred maintenance.
  - b. Support legislation that fully funds all schools with at-risk students, who are AFDC or socially disadvantaged, to assist them in achievement at their highest academic level.
  - c. Support legislation that fully funds the Federal Individual With Disabilities Education Act (IDEA) and mandates those funds be allocated proportionately and directly to school districts.
- B-3. Support legislation that fully funds costs to school districts for mandated mental health services for children.
- B-4. Seek legislation to support the retention and full funding of the Proposition 98 school finance formula and other school finance proposals.
- B-5. Seek enactment of school finance legislation, which will provide full equalization aid to bring all school districts up to the statewide average base revenue limit.

## **OTHER FISCAL LEGISLATION**

- B-6. Support legislation that would provide funding for school districts to extend the school year and instructional time.
- B-7. Support legislation restoring school facilities coverage under the California Environmental Quality Act (CEQA) to permit the use of the CEQA process to mitigate the impact of development on schools.
- B-8. Support legislation to sunset the assessment of penalties for unused district sites in Santee School District.
- B-9. Seek legislation to permit school districts to include all allowable federal and state salaries, such as child care programs, in the PERS calculation of costs to the district in order to increase the revenue limit.
- B-10. Support legislation that would lower the margin of approval for local parcel taxes for schools from two-thirds to 55 percent.
- B-11. Seek legislation that would require the Education Code guidelines for certificated and classified Reduction in Service (RIS) notices be suspended when the State implements mid-year budget cuts.
- B-12. Support legislation for declining enrollment school districts based on the highest enrollment during the last three years instead of the prior year.
- B-13. Support legislation that provides maximum flexibility and local control to outsource services when needed.

Discussion and/or Action Item E.2.1. Approval of First Period Interim Report  
 Prepared by Karl Christensen  
 December 4, 2012

**BACKGROUND:**

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of October 31, 2012, for the Santee School District. The projection for the unrestricted General Fund includes a beginning balance of \$8,858,417, anticipated income of \$36,907,033, anticipated outgo of \$37,145,494, and a projected ending balance on June 30, 2013, of \$8,619,956. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the first interim.

**RECOMMENDATION:**

It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2012-13 fiscal year and two subsequent years.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

Item	2011-12		2012-13		2013-14		2014-15	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Total Income	\$37,421,338	\$8,527,936	\$36,907,033	\$8,442,128	\$36,543,978	\$8,131,301	\$36,543,978	\$8,131,301
Total Outgo	\$38,471,606	\$8,498,926	\$37,145,494	\$8,473,235	\$38,045,063	\$8,191,324	\$38,982,695	\$8,142,924
<b>Change in Fund Balance</b>	<b>(\$1,050,268)</b>	<b>\$29,010</b>	<b>(\$238,461)</b>	<b>(\$31,107)</b>	<b>(\$1,501,085)</b>	<b>(\$60,023)</b>	<b>(\$2,438,717)</b>	<b>(\$11,623)</b>
Ending Fund Balance	\$8,858,417	\$274,581	\$8,619,956	\$243,474	\$7,118,871	\$183,451	\$4,680,154	\$171,828
Undesignated/Unappropriated	\$6,243,780	\$0	\$6,401,362	\$0	\$4,879,748	\$0	\$2,412,353	\$0
Economic Uncertainty Reserve	\$1,409,116		\$1,368,562		\$1,387,092		\$1,413,769	
Fund 17 Reserve	\$2,852,269		\$2,864,269		\$2,881,454		\$2,898,743	
Total Reserves	\$10,505,165		\$10,634,193		\$9,148,294		\$6,724,865	
Reserve as % of Expenditures	22.37%		23.31%		19.79%		14.27%	

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Discussion and/or Action Item E.2.2. Approval of Monthly Financial Report  
Prepared by Karl Christensen  
December 4, 2012

**BACKGROUND:**

Administration has prepared the accompanying Monthly Financial Report covering the period October 1, 2012 through October 31, 2012 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The Monthly Financial Report shows a beginning cash balance of \$5,398,995; cash receipts of \$2,417,537; and disbursements of \$4,738,122 are reflected for the period of October 1, through October 31, 2012, resulting in an ending cash balance of \$3,078,410 as of October 31, 2012.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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# MONTHLY FINANCIAL REPORT - OCTOBER

1

## CASH REPORT FOR OCTOBER

		Actual	Projected*
Beginning Cash Balance as of September 30, 2012		\$5,398,995	\$5,398,995
<b>INCOME</b>			
<hr/>			
A. Revenue Limit Sources			
State Aid	\$ 722,345		
Property Taxes	<u>130,352</u>		
		852,697	
B. Federal Income			
Federal Funding	<u>41,361</u>		
		41,361	
C. State Income			
Unres. State Funding	341,421		
Lottery	220,615		
Deferrals			
CSR	541,926		
EIA	69,375		
HTS Transportation	20,302		
Spec Ed Transportation	<u>11,110</u>		
		1,204,749	
D. Local Income			
Other Local Income	43,806		
Spec ED	136,033		
Interest	<u>4,909</u>		
		184,748	
E. Due to/Due from other funds		133,982	
F. Debt Proceeds		-	
<b>TOTAL INCOME</b>		<b>\$2,417,537</b>	<b>\$2,417,537</b>
Beginning Balance Plus Income		<b>\$7,816,532</b>	<b>\$7,816,532</b>
<b>DISBURSEMENTS</b>			
<hr/>			
G. Commercial Warrants	\$ 665,129		
H. Payroll Warrants	2,911,469		
I. Statutory Employee Benefits	567,781		
J. Health & Welfare	209,591		
K. Other Outgo	73,903		
L. Interfund Borrowing Out	310,248		
<b>TOTAL DISBURSEMENTS</b>		<b>\$4,738,122</b>	<b>\$4,738,122</b>
Ending Cash Balance as of October 31, 2012		<b>\$3,078,410</b>	<b>\$3,078,410</b>

\* Revised at 1st Interim- October 31, 2012







## Budget Revisions Through October 31, 2012 2012-13 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Beginning Fund Balance</b>	8,858,416	274,581	9,132,997
<b>Estimated Income</b>	33,455,425	11,893,737	45,349,162
<b>Estimated Expenditures</b>	<u>33,693,885</u>	<u>11,924,844</u>	<u>45,618,729</u>
<b>Change in Fund Balance</b>	(238,460)	(31,107)	(269,567)
<b>Projected Ending Fund Balance</b>	8,619,956	243,474	8,863,430
<b>Less: Restricted</b>			
<b>Program Carryovers</b>	-	243,474	243,474
<b>Less: Committed</b>			
<b>Yale Preschool Expansion at CPJH</b>	200,000	-	200,000
<b>Less: Non-Spendable</b>			
<b>Prepaid Expenses</b>	375,665	-	375,665
<b>Revolving Cash Fund</b>	15,000	-	15,000
<b>Stores Inventory</b>	50,327	-	50,327
<b>Less: Assigned</b>			
<b>Vacation Carryover</b>	209,040	-	209,040
<b>Less: Economic Uncertainty Reserve</b>	1,368,562	-	1,368,562
<b>Uncommitted/Unassigned/Unappropriated Fund Balance</b>	6,401,362	-	6,401,362
<b>Fund 17 Projected End of Year Balance</b>	<u>2,864,269</u>	<u>-</u>	<u>2,864,269</u>
<b>Projected Reserves</b>	<u>10,634,193</u>	<u>-</u>	<u>10,634,193</u>
<b>As a % Estimated Expense Total</b>	23.31%		

\* Projected Reserve % 2013-14 19.79%

\* Projected Reserve % 2014-15 14.27%

\* Based on latest multi-year projection assumptions



**BACKGROUND:**

At the January 3, 2012 Board meeting, Administration provided the Board with a possible idea for expanding the YALE Preschool using the old Cajon Park Junior High site. At that time, the following potential advantages were discussed:

- 1) Increased visual appeal of the site for the neighborhood
- 2) Reduced number of children on the wait list for YALE Preschool
- 3) Earlier exposure of the Santee School District to more families, thereby increasing enrollment in future Kindergarten classes
- 4) Additional potential site for State Preschool
- 5) Provides a year-round site for the program during breaks
- 6) Marketing opportunity for families in neighboring school district
- 7) Opportunity to obtain State Matching Joint Use Funds for further expansion of the site in the future (Phase 2)

Initially, the expansion was divided into two phases. Phase 1 was estimated to cost approximately \$205,000 and would require approximately \$40,000 per year for lease payments on portable buildings. Phase 2 was contingent upon receiving State funds for joint use. The second phase is not currently a viable option given the scarcity of State bond funds and the need for the District to provide matching funds.

It is quite likely that the first phase may cost well in excess of the original estimate. Furthermore, the YALE Preschool program had no remaining fund balance at the end of 2011-12 due to contributing approximately \$32,000 towards the Project SAFE deficit of \$74,000. This year, YALE is projected to barely break even with a possible small surplus of \$10,000. Staff has been discussing the viability of this expansion and does not consider it a viable option at this time.

At the January 17, 2012 meeting, the Board committed \$200,000 of the General Fund balance for the possible expansion of YALE Preschool. If these funds are uncommitted, these funds could either be added to the uncommitted/unassigned fund balance or be used for other purposes.

The District has several pressing facility issues that may benefit from commitment of funding:

- The roof on the Warehouse is the original roof from the 1940s and has been leaking. Paper and sensitive equipment is often stored in the Warehouse and leaks can create expensive damage to contents. The cost to repair the roof is estimated at \$20,000.

- Digging of water wells was identified by the District's Fiscal Accountability Strategic Action Team as a proposed action to save on operational costs. District staff has been researching this possibility and has identified Hill Creek School as the best candidate for a pilot. The District spends approximately \$22,000 annually for irrigating the field and landscaping at this school. An initial assessment indicates the cost of digging a water well and providing necessary equipment would be between \$100,000 and \$120,000.

The General Fund may also benefit from uncommitting the YALE Preschool Expansion funds. The additional available fund balance could be used to partially offset the projected deficit and/or to address needs in Special Education. The Special Education Program has several pending needs for additional behavioral intervention support and instructional assistants for specific student needs. Estimates indicate an additional cost of \$60,000 in 2012-13 for 2 individuals for behavioral intervention support (over \$100,000 for a full year for 2 individuals) and up to an additional \$50,000 for 2 additional instructional assistants for specific student needs.

At the January 3, 2012 meeting, the Board gave direction to pursue reconfiguring the knowledge pathways at Chet F. Harritt and Hill Creek to be similar to the 2 branch configuration installed at PRIDE Academy. At that time, \$20,000 was set-aside for this project from one-time General Fund dollars. The initial estimate for this work was \$32,299 and the Board asked for additional research to see if this cost could be reduced. Staff requested a revised quote from a separate contractor and that revised estimate was \$36,010.

Administration would like the Board to engage in a discussion regarding the committed fund balance for the YALE Preschool expansion and other identified needs.

**RECOMMENDATION:**

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is \$200,000 in committed fund balance.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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Discussion and Action Item E.2.4. Adoption of Resolution #1213-12 to Apply for  
Prepared by Karl Christensen a Low Interest Loan with the California Energy  
December 4, 2012 Commission for Solar Energy Improvements  
at Eight Schools

**BACKGROUND:**

In August of 2010, solar generation became operational at Hill Creek School and continues to provide significant energy cost savings, shade for children on the playground, and additional learning opportunities. Because of the success of the Hill Creek Solar Project, from November 2011 through February 2012, District staff analyzed and planned for additional solar projects at the remaining schools. Unfortunately, due to a pending rate case before the Public Utilities Commission ("PUC") in which SDG&E was proposing to significantly raise rates for customers generating solar energy, on February 21, 2012, the Board suspended further work on future projects until the outcome of the rate case could be determined.

The District has been part of a larger coalition seeking a more favorable outcome for solar rates. The coalition recently obtained a tentative settlement agreement with SDG&E to provide a one-time credit for current solar customers and those with future solar projects for which CSI incentives are applied for by January 1, 2013 and which are operational by December 31, 2013. Essentially, the one-time credit is intended to create a substantially similar bill experience as would have been experienced under the old DG-R rate structure. The District intends to submit CSI applications for projects at the remaining schools by the SDG&E imposed deadline. However, completion of the projects is uncertain due to financing. It is also uncertain whether the settlement agreement will be approved by the PUC. There is still some possibility through the hearing process that the DG-R rate tariff may not change at all or change differently than proposed by SDG&E.

On October 23, 2012, the District's authorization for issuing Clean Renewable Energy Bonds (CREBs) expired. This would have been the financing mechanism for construction of the contemplated solar projects. The District submitted a request to extend the authorization to the IRS due to circumstances beyond the District's control, but the IRS stated they would not be responding to any requests for extension. Rather, they have indicated there will be a reallocation process for unused CREBs authorization. No details have been provided yet and the timeline for this is uncertain. Therefore, it is not known whether the CREBs reallocation process will be announced in time to meet the operational deadline of December 31, 2013 for new systems or whether the District will even obtain a new authorization. Consequently, staff has been considering other options for financing.

The California Energy Commission (CEC) recently announced the availability of \$22 million to fund low cost loans for energy efficiency or solar generation projects. The program is structured as a reimbursement program with the loan at a nominal 1% interest rate with terms up to 15 years. Solar projects at the remaining schools are

estimated to cost between \$2.2 million and \$2.6 million. It is not yet known whether this financing mechanism would be viable for these solar projects as further analysis needs to be done after the SDG&E rate case is completely settled. However, preliminary estimates indicate that it would create a financial risk profile very similar to that produced using the CREBs financing mechanism. However, the reimbursement nature of this program could create some cash flow challenges. Staff recommends applying for the 1% loan to keep the possibility of future solar projects open. Staff will also be applying for CSI incentives to meet the SDG&E imposed timeline.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution #1213-12 to submit an application to the California Energy Commission for a low cost loan to fund solar generation projects.

This item supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is up to \$2.6 million loan for up to 8 solar projects. Complete fiscal impact is not known at this time. Staff will provide a cost analysis when and if the loan is accepted and approved by the California Energy Commission and more details are known.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.4.
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**RESOLUTION #1213-12**  
**Resolution of SANTEE SCHOOL DISTRICT**

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WHEREAS, the California Energy Commission provides loans to schools, hospitals, local governments, special districts, and public care institutions to finance energy efficiency improvements;

NOW THEREFORE, BE IT RESOLVED, that Santee School District Board of Education authorizes Santee School District to apply for energy efficiency loan from the California Energy Commission to implement energy efficiency measures.

BE IT ALSO RESOLVED, that in compliance with the California Environmental Quality Act (CEQA), Santee School District Board of Education (Governing Body) finds that the activity funded by the loan is exempt under Categorical because CEQA documents were prepared.)

BE IT ALSO RESOLVED, that if recommended for funding by the California Energy Commission, the Santee School District Board of Education authorizes Santee School District to accept a loan up to \$3,000,000.

BE IT ALSO RESOLVED, that the amount of the loan will be paid in full, plus interest, under the terms and conditions of the Loan Agreement, Promissory Note and Tax Certificate of the California Energy Commission.

BE IT FURTHER RESOLVED, that Karl Christensen, Assistant Superintendent, Business Services is hereby authorized and empowered to execute in the name of Santee School District all necessary documents to implement and carry out the purpose of this resolution, and to undertake all actions necessary to undertake and complete the energy efficiency projects.

Passed, Approved and Adopted this 4<sup>th</sup> day of December, 2012.

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Board of Education:

\_\_\_\_\_  
Dan Bartholomew, President

\_\_\_\_\_  
Dianne El-Hajj, Vice President

\_\_\_\_\_  
Ken Fox, Clerk

\_\_\_\_\_  
Dustin Burns, Member

\_\_\_\_\_  
Barbara Ryan, Member

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

CLOSED SESSION Item G.

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will go into Closed Session to discuss:*

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
*Agency Negotiator: Karl Christensen, Asst. Superintendent*  
*Employee Organizations: Santee Teachers Association*
  
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiator: Karl Christensen, Asst. Superintendent*  
*Employee Organization: Classified School Employees Association*
  
3. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
  
4. **Public Employee Evaluation** (Govt. Code § 54957)  
*Superintendent*

RECONVENE TO PUBLIC SESSION Item H.

ADJOURNMENT Item I.